

SCHOOL COMMUNITY COUNCILS

Annual Progress Report

Please remind your SCC Chairperson to send/email the Annual Report of the School Community Council to Erin Olexyn (erin.olexyn@spiritsd.ca) following the SCC's Annual General Meeting, whenever your SCC's Annual Report is presented. A sample of information an SCC might provide in an Annual Report is provided below.

School Community Council Progress Report

Name of School

Date of Submission

1. *Begin with a positive opening statement addressed to parents and the school community, including an open invitation to attend all School Community Council meetings.*
2. *List the names and positions of the Council including their representation (parents, students, First Nations, staff, community) and whether they are Officers of the Council.*
3. *Name, identify, and acknowledge the efforts and commitment of outgoing School Community Council Members from the previous year.*
4. *List the dates of the previous year's Council meetings, as well as any information about upcoming meetings.*
5. *Attach a copy or summary of the Learning Improvement Plan and describe progress to date. Acknowledge involvement of community members and others related to each of the initiatives falling under the School Community Council's responsibility.*
6. *Describe progress on other initiatives undertaken by the School Community Council.*
7. *Describe any fundraising activities and/or school fees the School Community Council has recommended. Provide a financial statement related to these activities.*
8. *Include a copy of the Student Code of Conduct and/or note any changes that Council has recommended.*
9. ***Include a financial statement describing all monies spent by Council.***