



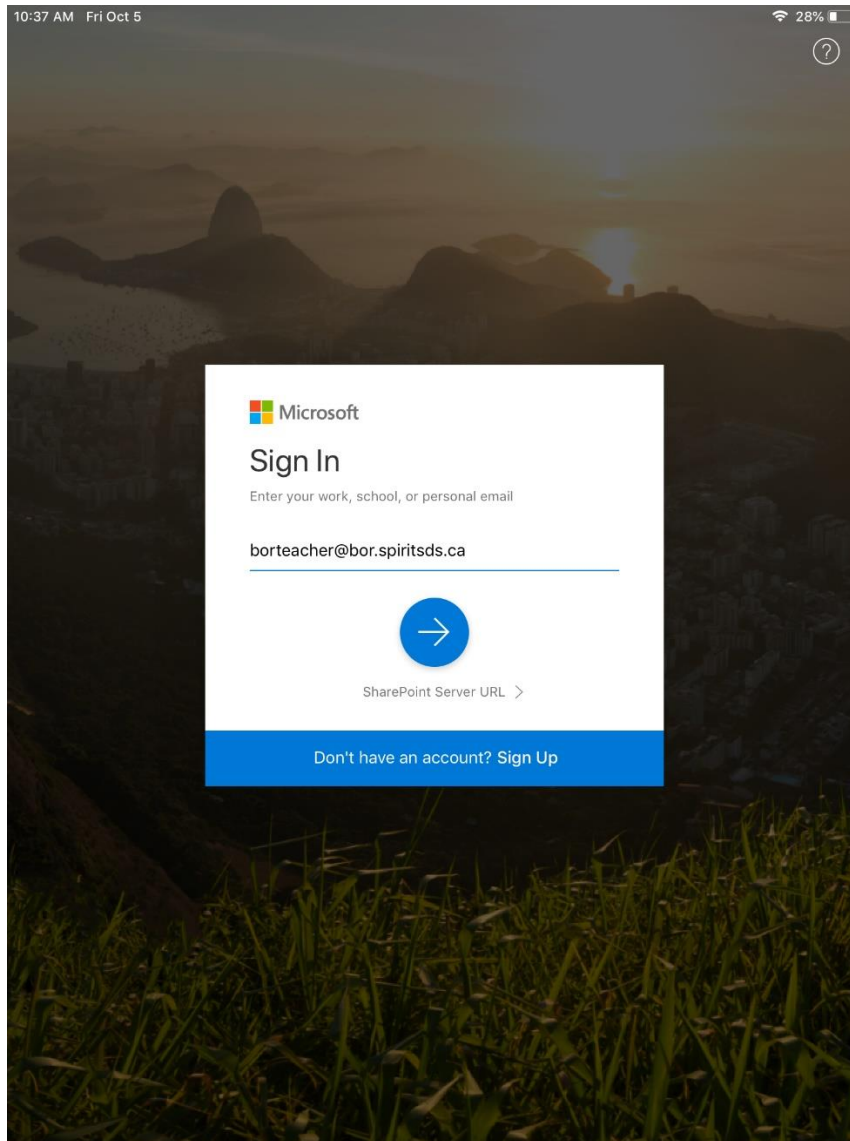
# OneDrive App (Photo/Video)

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## TURNING ON CAMERA UPLOAD FOR PHOTOS AND VIDEOS

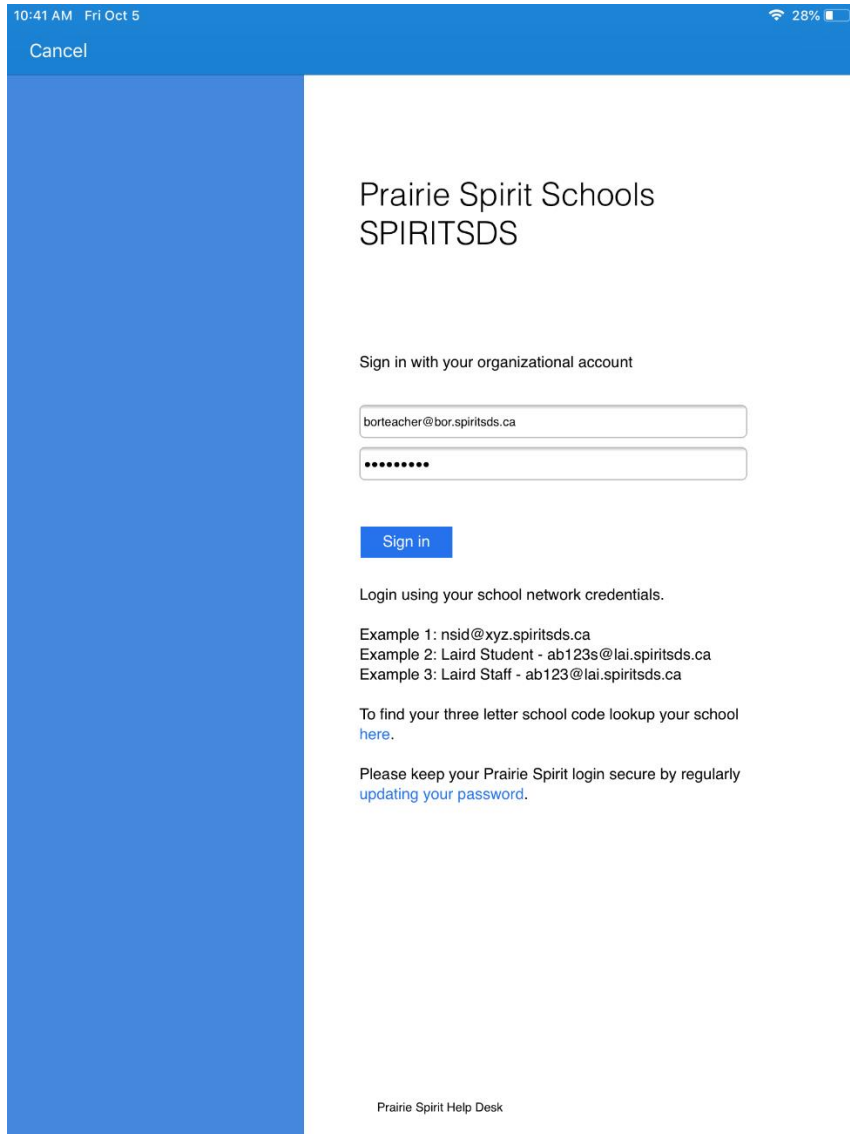
*\*\* This document only shows how to turn on auto uploading of photos/videos to the OneDrive app. You can upload from other apps into OneDrive. \*\* (ex: Word, PowerPoint, iMovie, notes)*

App version 10.34.11



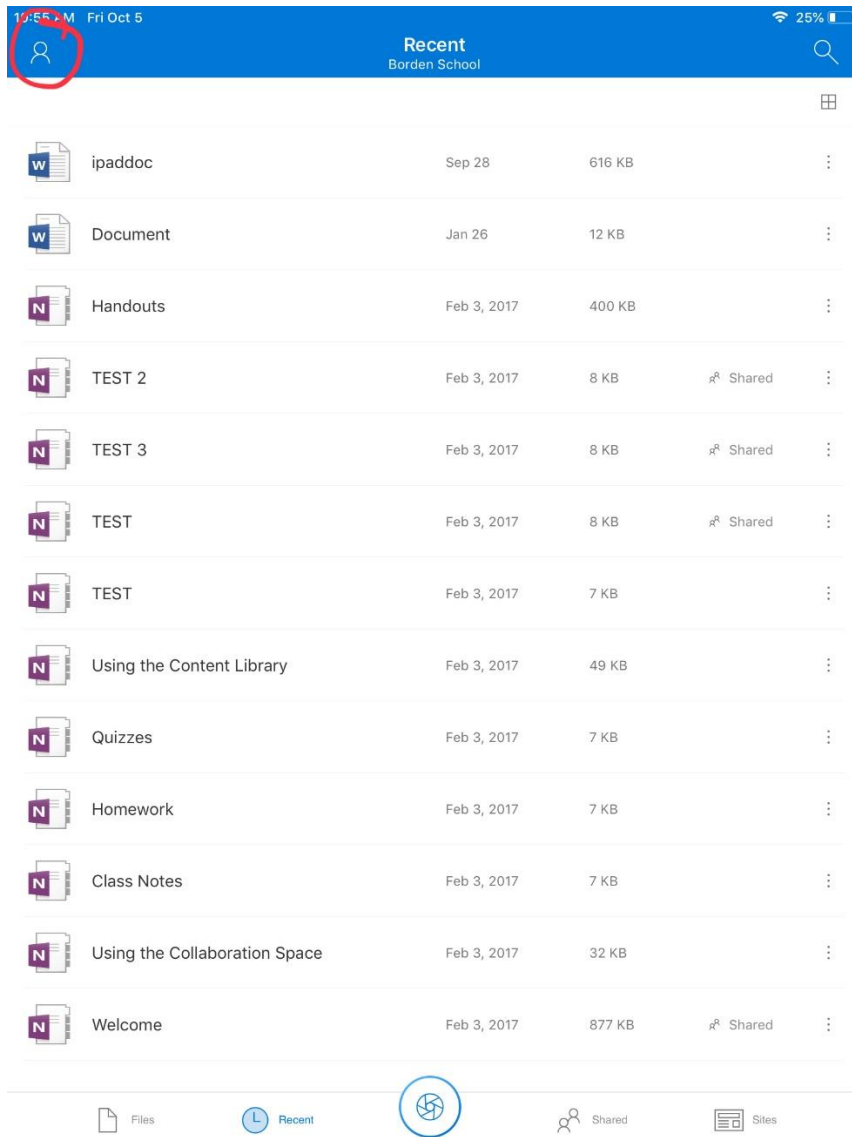
## Signing into the OneDrive App

- Get the OneDrive app pushed to your iPad.
- Open the app and sign in with your computer credentials (ex: [ab123@spiritsd.ca](mailto:ab123@spiritsd.ca))



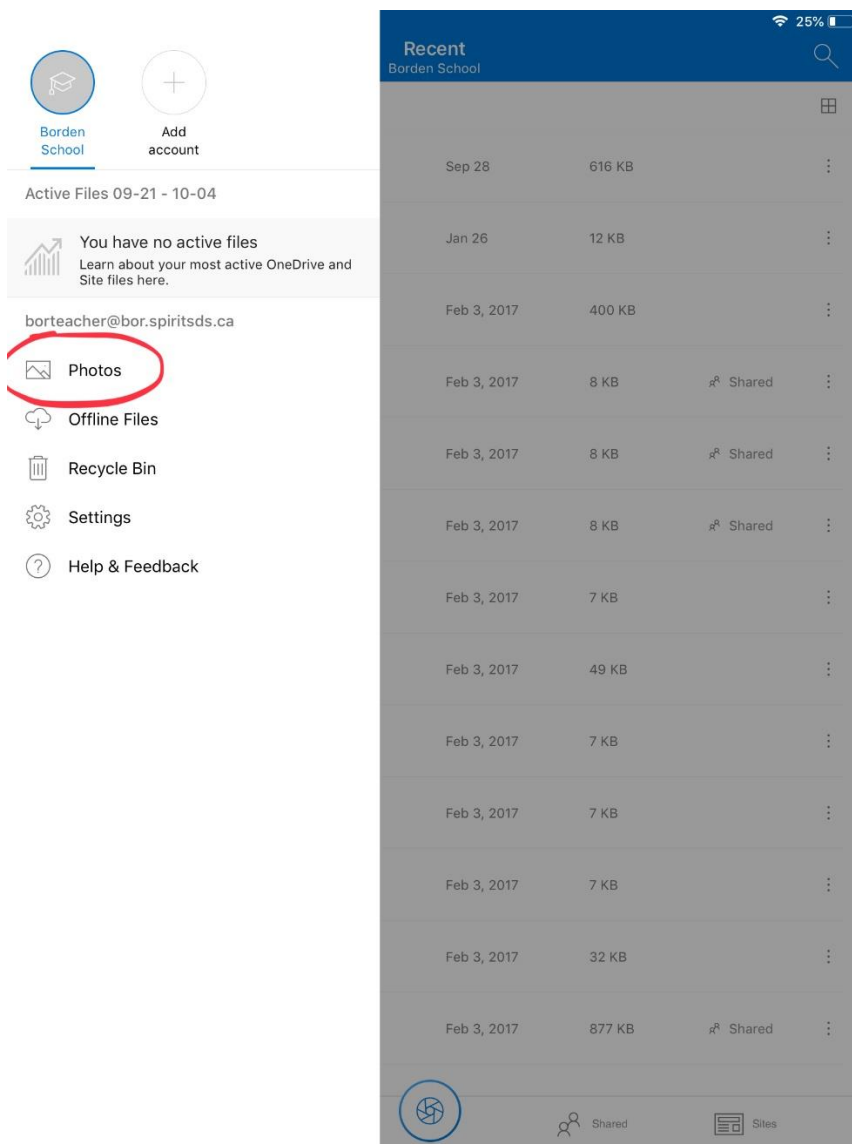
## Signing into the OneDrive App Cont.

- You will be redirected to the Prairie Spirit sign in page, where you will have to enter your email password.
- For this example, an **SDS** account was used but you can use your **SD** account as well.



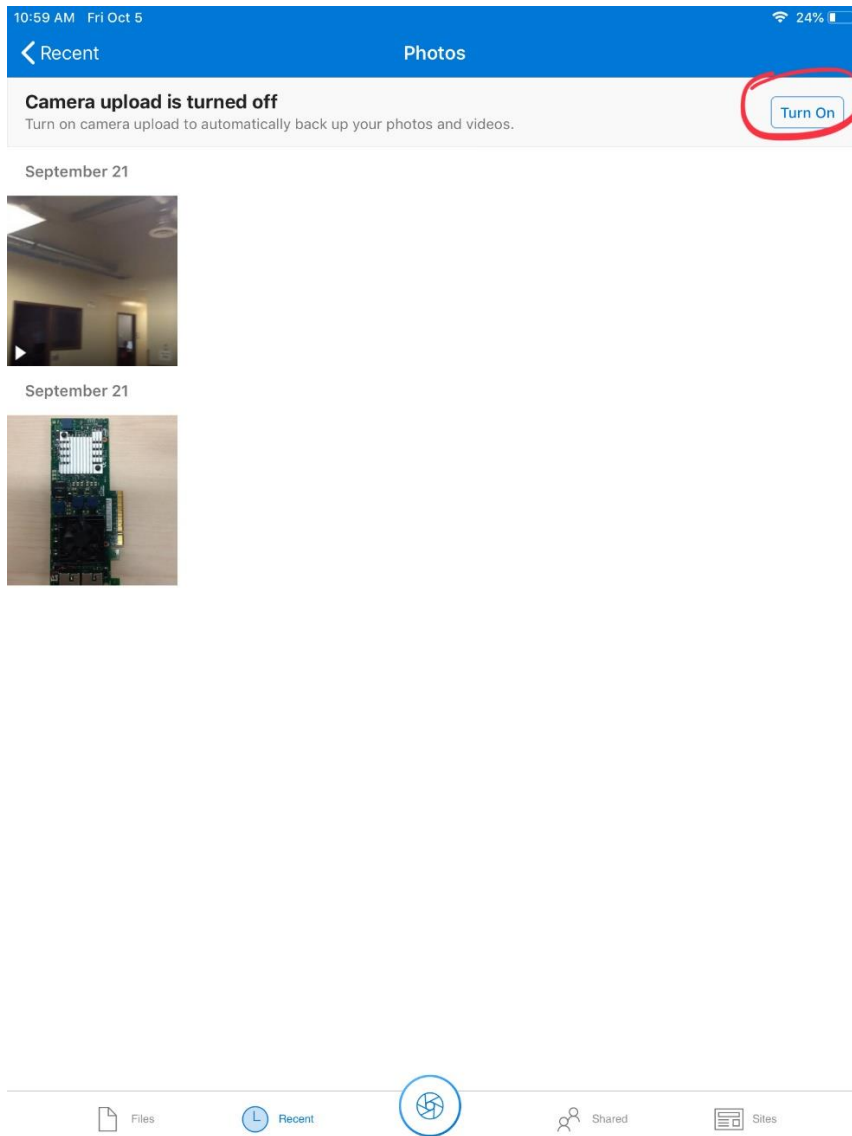
# Turning on Camera Upload

- At the top left choose the little person icon



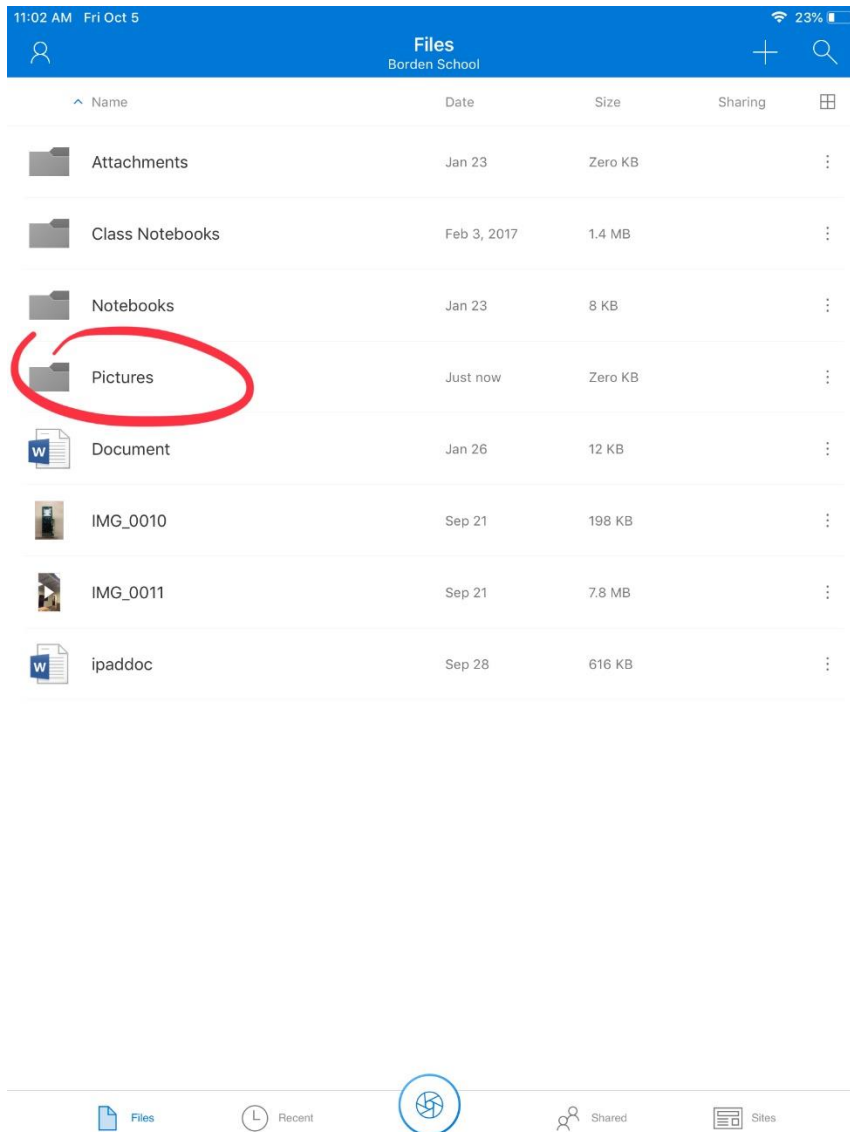
## Turning on Camera Upload Cont.

- You will see that your account is signed in at the top left, from here choose **Photos** on the left side column



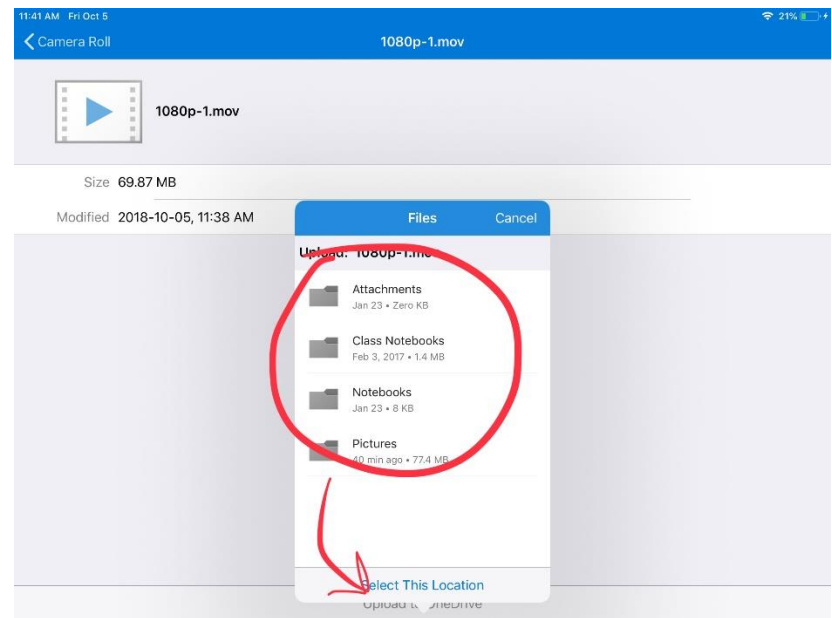
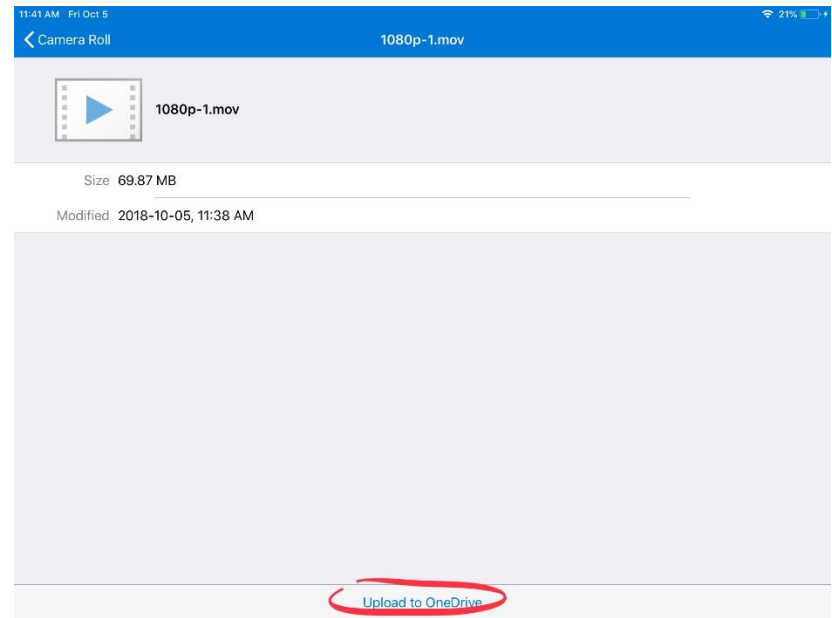
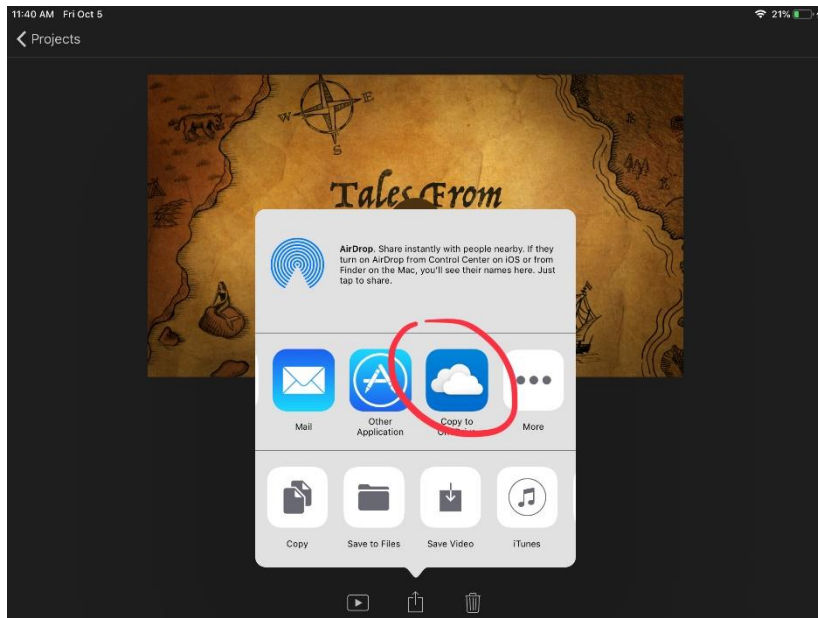
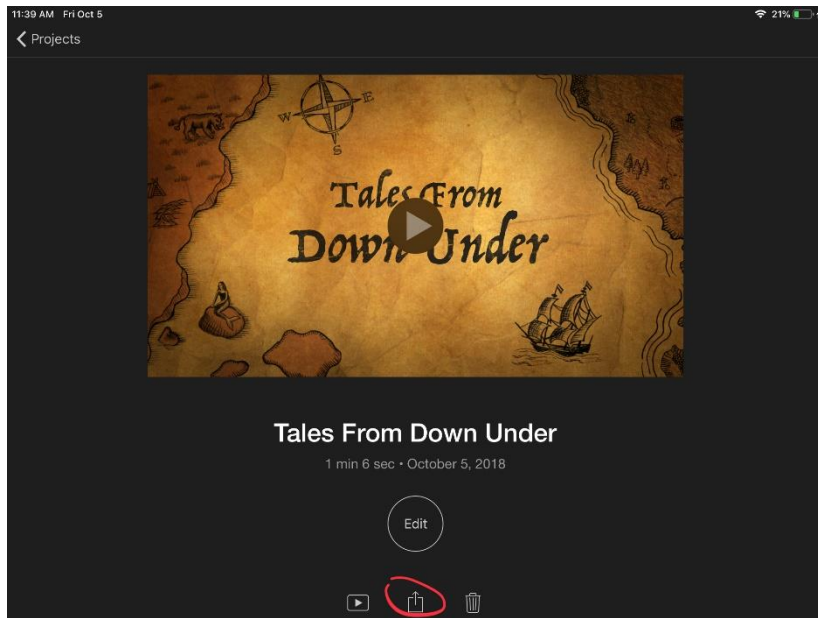
## Turning on Camera Upload Cont.

- This is where you must turn on the camera upload. With this feature any photos or videos that you take on the iPad will automatically upload into your OneDrive account.




## Location of Photos/Videos

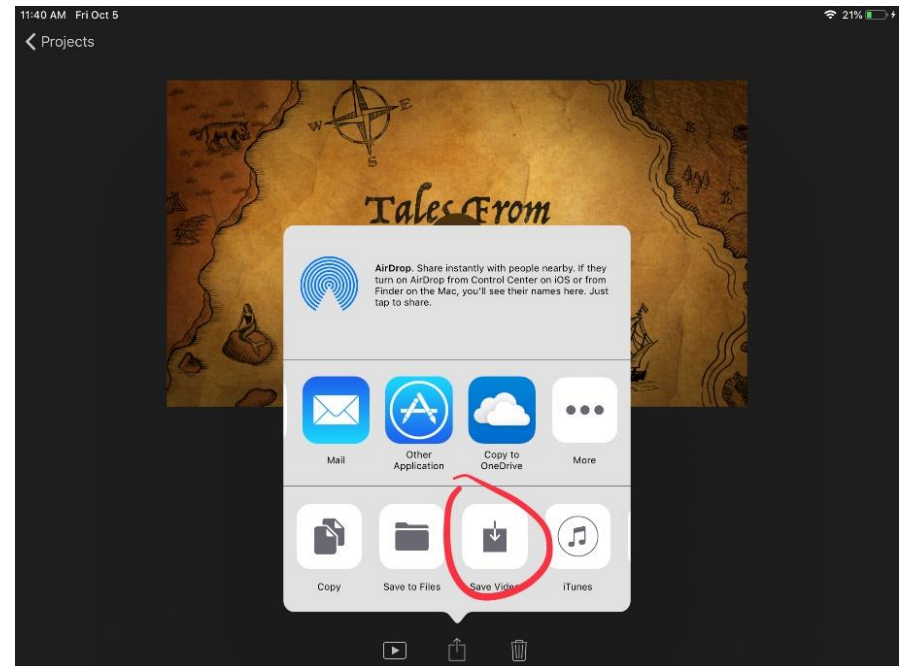
- This will create a **Pictures** folder in your OneDrive where all photos and videos will be auto uploaded to.
- Photos and videos uploaded are sorted into folders by the date they are uploaded.





# Uploading from within another app

- For example, if you were to have created a project in iMovie, you will see within other apps that you have a share option , from here you can choose OneDrive
- It will give you the option to select where you would like to upload it to.



- If you save the video to the iPad's camera roll, it will automatically upload to the **Pictures** folder in your OneDrive.