

Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held via Microsoft Teams, on Monday, November 25, 2024, commencing at 10:00 a.m.

Present for the meeting were Board Members: Kate Kading, Chairperson; Kimberly MacLean, Vice Chairperson; Adin Dereniwski (left at 3:35 p.m.); Cindy Friesen; Wendy Friesen; Kimberly Greyeyes; Bernie Martineau; Shelby Poggemiller; Michael Richards; Christa-Ann Willems.

Also in attendance: Tracey Young, Director of Education; Dean Broughton, Deputy Director of Education; Bob Bayles, Deputy Director of Division Services, CFO, CHRO; Brenda Erickson, Communication Manager; and Nadine Meister, Assistant to the Director.

Guests in attendance: Teresa Korol, Superintendent of Business Services (joined at 1:21 p.m.; left at 2:23 p.m.).

Tracey Young called the meeting to order at 10:11 a.m. and acknowledged that the meeting was being held on Treaty Six Territory.

Newly acclaimed Trustees for Subdivision Nos. 2, 5, 9 and 10, were in attendance. Newly elected Trustees for Subdivision Nos. 1, 4, 6, 7 and 8 were also in attendance.

Newly elected Trustee for Subdivision No. 3 was not in attendance.

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| 1. | As part of the Organizational Meeting agenda, Tracey Young called for nominations for Chairperson. Christa-Ann Willems nominated Kate Kading. After third call, nominations ceased. | <u>Chairperson</u> |
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Kate Kading was voted Chairperson by acclamation.

Carried.

Kate Kading assumed the role of Chair.

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| 2. | Kate Kading called for nominations for Vice Chairperson. Adin Dereniwski nominated Kimberly MacLean. After third call, nominations ceased. | <u>Vice
Chairperson</u> |
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Kimberly MacLean was voted Vice Chairperson by acclamation.

Carried.

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| 3. | As per Section 4(b) of Board Policy 310 - Board Code of Conduct, Kate Kading requested Trustees disclose their involvement with other organizations, vendors or any associations that might be seen as a conflict of interest. | <u>Conflict of
Interest</u> |
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One Trustee reported employment with a company who currently has a contract with a Prairie Spirit school.

Carried.

4. THAT the Board approve the following slate of committees for 2024/25 as follows:

Committees
Willems

Board Committees (Board Policy 307)		
STANDING COMMITTEES: Audit & Finance Committee Kimberly Greyyes Kate Kading Kim MacLean Mike Richards Governance Committee Kimberly Greyyes Kate Kading Shelby Poggemiller Christa Willems	Human Resources Committee Wendy Friesen Bernie Martineau Christa Willems Learning Committee Adin Dereniwski, Cindy Friesen Wendy Friesen	AD HOC COMMITTEE: Staff Recognition Committee Adin Dereniwski, Chair Cindy Friesen
External Committees/Representation <i>(by invitation)</i> Central Valley Athletic Conference (CVAC) Representative to Saskatchewan High Schools Athletics Association (SHSAA) Bernie Martineau Public Section Representative Bernie Martineau	Staff Committees <i>(member(s) to be invited by Director of Education)</i> STANDING COMMITTEES: Bargaining Committee Kate Kading Kim MacLean Mike Richards Home-Based Education Representative Wendy Friesen Christa Willems Transportation Review Committee Adin Dereniwski Shelby Poggemiller Superintendent and Coordinator Hiring Committee (Board Policy 324) Chair or Vice Chair Cindy Friesen AD HOC COMMITTEES: Discipline Committee Chair or Vice Chair Trustee from Subdivision Adin Dereniwski Bernie Martineau	Prairie Spirit Schools Foundation (3-year term) Adin Dereniwski (2023-25) Christa-Ann Willems (2023-25)

Carried.

The meeting adjourned for lunch at 11:53 a.m.

The meeting reconvened at 1:05 p.m.

5. THAT the Board set the indemnity rates as per Board Policy Appendix D – Schedule of Compensation and Expense Allowance (this reflects no increase).

Indemnity
Rates
Dereniwski

Carried.

6. THAT the Board ratify the remaining 2024/25 meeting dates as follows:

2024/25
Meeting Dates
Richards

December 16, 2024	April 28, 2025
January 20, 2025	May 20, 2025
February 24, 2025	June 16, 2025
March 17, 2025	

Carried.

7. THAT the Board appoint Brett Kirk as Attendance Officer for the Prairie Spirit School Division.

Attendance
Officer
MacLean

Carried.

8. THAT the Board appoint Dean Broughton as Acting Director of Education in the absence of the Director of Education.

Acting Director
of Education
Willems

Carried.

Tracey Young requested an addition to the agenda:

- New no. 5 – Approval of Subdivision No. 3 Vacancy

9. THAT the Board adopt the agenda as amended.

Agenda
Dereniowski

Carried.

Tracey Young informed the Board that newly elected Subdivision No. 3 Trustee, Melissa Hosegood, does not qualify to remain on the Board and, therefore, has withdrawn and the Board must now declare Subdivision No. 3 Trustee position vacant.

10. THAT the Board acknowledge that the office that was to be accepted by Melissa Hosegood is declared to be vacant and that the Director of Education will advise the Ministry of Education of the vacancy.

Subdivision No.
3 Vacancy
Martineau

Carried.

11. THAT the minutes of October 28, 2024, be adopted as presented.

Minutes
Greyeyes

Carried.

12. THAT the Board move into closed session at 1:19 p.m. to discuss the following:

Closed Session
Willems

- Committee Reports from the Learning Committee, Staff Recognition Committee and Audit and Finance Committee
- Letter from PSTA regarding Literacy Pilot Project

Carried.

Teresa Korol, Superintendent of Business Services, joined the meeting at 1:21 p.m.

Teresa Korol left the meeting at 2:23 p.m.

13. THAT the Board return from closed session at 3:06 p.m. Closed Session
Greeyes

Carried.

The following motion arose from the closed session.

14. THAT the Board adopt the Terms of Reference for the Staff Recognition Committee as presented and attached to form part of these minutes. Staff
Recognition -
Terms of
Reference
Martineau

Carried.

Bob Bayles presented the Accounts Receivable Report as at November 20, 2024, for the Board's information.

15. THAT the Board accept the Accounts Receivable Report as at November 20, 2024, as presented by Administration. Accounts
Receivable
Report
Greeyes

Carried.

The Audit and Finance Committee met with the external auditors, MNP, earlier today and recommend approval of the Audited Financial Statements for the year ended August 31, 2024.

16. THAT the Board approve the Audited Financial Statements and reports for the year ended August 31, 2024, pending any minor changes after the Ministry of Education and Ministry of Finance format review and approval. 2023/24
Audited
Financials
MacLean

Carried.

Brenda Erickson presented the 2023/24 Annual Report for the Board's approval.

17. THAT the Board approve the 2023/24 Annual Report, pending any minor changes after the Ministry of Education and Ministry of Finance format review and approval. Annual Report
Martineau

Carried.

18. THAT the meeting be adjourned at 3:39 p.m. The next meeting to be held on Monday, December 16, at 10:00 a.m. Adjournment
MacLean

Carried.

Chairperson

Secretary to the Board