

Regular Meeting of the Prairie Spirit Board of Education

Prairie Spirit School Division, 121 Collins Street, Warman, SK

10:00 a.m., Monday, January 20, 2025

Time	Order of Board Business	Lead	Action	Board Accountabilities
10:00 AM	1) Call Meeting to order	Chair	Declaration	Governance Effectiveness & Processes
	2) Treaty 6 Land Acknowledgement	Chair	Declaration	Governance Effectiveness & Processes
	3) Adoption of Agenda	Chair	Decision	Governance Effectiveness & Processes
	4) Conflict of Interest Declaration	All	Declaration	Governance Effectiveness & Processes
	5) Grant Excused Absences	Chair	Decision	Governance Effectiveness & Processes
	6) Adoption of Minutes			
	a) December 16, 2024	Chair	Decision	Governance Effectiveness & Processes
	7) Business Arising from Previous Minutes			
10:15 AM	8) Closed Session			
	a) Board Committees			
	i) Learning Committee meeting minutes of December 18, 2024 and Site proposals for Winter Workshop	Adin	Information	Governance Effectiveness & Processes
	ii) Staff Recognition Committee meeting minutes of January 15, 2025	Adin	Information	Governance Effectiveness & Processes
	iii) Governance Committee meeting minutes of October 1, 15, and 29, November 12 and 19, and December 17, 2024	Chair	Information	Governance Effectiveness & Processes
10:30 AM	b) Grant Projection Budget Update	Teresa	Information	Fiscal Risk and Stewardship
10:40 AM	c) Design Standards Update	Teresa	Information	Fiscal Risk and Stewardship
10:50 AM	d) Information Report – Hague Schools	Teresa	Information	Fiscal Risk and Stewardship
11:00 AM	e) Decision Report – Approval of Major/Minor Capital Application	Teresa	Decision	Fiscal Risk & Stewardship
11:10 AM	f) PSTA Liaison Meeting – Feb. 5, 12 or 13 (preferred date)	Tracey	Declaration	Stakeholder Relations
11:20 AM	g) Recommended Communication Process	Tracey	Information	Governance Effectiveness & Processes

Time	Order of Board Business	Lead	Action	Board Accountabilities
11:25 AM	h) Subdivision No. 5 Schools Tour on Tues., January 28	Tracey	Information	Stakeholder Relations
	9) Action Items			
11:30 AM	a) Action Items Arising from Closed Session			
	i) Governance Committee Terms of Reference	Chair	Decision	Governance Effectiveness & Processes
11:35 AM	ii) Learning Committee Terms of Reference	Adin	Decision	Governance Effectiveness & Processes
11:40 AM	iii) Staff Recognition Committee Terms of Reference	Adin	Decision	Governance Effectiveness & Processes
11:45 AM	iv) Decision Report – Board Policy Changes	Chair	Decision	Governance Effectiveness & Processes
11:50 AM	v) Decision Report – Approval of Major/Minor Capital Application	Teresa	Decision	Fiscal Risk & Stewardship
	10) New Business			
11:55 AM	a) Staffing Report for December 31, 2024	Fay	Information	Board Involvement in Admin. Matters
12:00 PM	b) Decision Report – Approval to expand French Immersion program at École Warman Elementary School	Peggy	Decision	Board Involvement in Admin. Matters
12:10 PM	c) Board Chair's Report	Chair	Information	Governance Effectiveness & Processes
12:15 PM	d) Director's Report	Tracey	Information	Director Relationship & Management
12:45 PM	e) Strategic Plan Update – Goal Report: Family Engagement	Mitch	Information	Strategic Direction
1:15 PM	f) Information Report - Home-Based Education (verbal)	Mitch	Information	Strategic Direction
1:30 PM	g) Strategic Plan Update: Annual Technology Report	Kent	Information	Strategic Direction
1:45 PM	h) Information Report - Urban Transportation Review	Kent	Information	Fiscal Risk & Stewardship
2:05 PM	i) Information Report – 2024/25 Relocatable Classroom Program Update	Teresa	Information	Fiscal Risk & Stewardship
2:15 PM	j) Information Report – RM of Corman Park Discretionary Use	Teresa	Information	Fiscal Risk & Stewardship
2:20 PM	k) Information Report – Accounts Receivable as at January 20, 2025	Bob	Decision	Fiscal Risk & Stewardship
2:25 PM	a) Monthly Financial Report as at December 31, 2024	Bob	Information	Fiscal Risk & Stewardship

Time	Order of Board Business	Lead	Action	Board Accountabilities
2:30 PM	b) SSBA – n/a c) Board Activities	All	Declaration	Stakeholder Relations
2:35 PM	11) Pride and Joy Round Table	All	Declaration	Stakeholder Relations
	12) Information Items a) Media Highlights b) Public Section Update as at December 20, 2024		Information Information	Stakeholder Relations Stakeholder Relations
2:40 PM	13) Adjournment	All	Decision	Governance Effectiveness & Processes

Future Meetings, Agendas, Trustee Inquiry and Notices of Motion (Annual Board Plan Framework):

Tues., January 28, 2025 Subdivision No. 5 Schools Tour

Thurs.-Fri., January 30-31, 2025 Trustee Academy/School for New Trustees (Saskatoon)

Tues., February 11, 2025 ALT Meeting

Mon., February 24, 2025 Division Office Pancake Breakfast & Board of Education Meeting

Thursday & Friday, February 27-28, 2025 Board Winter Workshop (location TBD)

Tues., March 18, 2025 ALT Meeting

Mon., March 24, 2025 Board of Education Meeting

Thurs.-Fri., April 3-4, 2025 SSBA Spring Assembly (Saskatoon)

Tues., April 8, 2025 ALT Meeting

Mon., April 28, 2025 Board of Education Meeting

Tues., May 13, 2025 ALT Meeting

Tues., May 20, 2025 Board of Education Meeting

Thurs.-Fri., June 5-6, 2025 Public Section General Meeting and PD Event (Regina)

Mon., June 16, 2025 Board of Education Meeting

Wed.-Sat., July 2-5, 2025 National Trustee Gathering on Indigenous Education & CSBA Congress (Winnipeg, MB)