

Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Monday, February 27, 2023, commencing at 10:00 a.m.

Present for the meeting were Board Members: Bernie Howe; Chairperson; Kate Kading, Vice Chairperson; Angela Bothner; Ken Crush; Adin Dereniowski; Kimberly Greyeyes (joined at 10:07 a.m.; left at 3:26 p.m.); Bonnie Hope; Pam Wieler (joined at 10:25 a.m.; left at 12:11 p.m.); Christa-Ann Willems; and Grace Wudrick.

Also in attendance: Darryl Bazylak, Director of Education; Bob Bayles, Deputy Director of Division Services, CFO, CHRO; Brenda Erickson, Communication Manager; and Nadine Meister, Assistant to the Director.

Guests in attendance: Peggy Mattila-Bains, Learning Superintendent (joined at 10:00 a.m.; left at 10:35 a.m.; joined at 10:59 a.m.; left at 11:39 a.m.); Michael Collins, Acting Chair/Vice Chair, and Kari Dean, Executive Director, Prairie Spirit Schools Foundation (joined at 10:35 a.m.; left at 10:57 a.m.); Jon Yellowlees, HR Superintendent (Joined at 12:07 p.m.; left at 12:11 p.m.; joined at 2:12 p.m.; left at 2:38 p.m.; joined at 3:57 p.m.; left at 4:03 p.m.); Jarid Brown, Employee Relations Manager (joined at 2:12 p.m.; left at 2:38 p.m.); Teresa Korol, Facilities Manager (joined at 3:03 p.m.; left at 3:33 p.m.); and Jocelyne Possberg, Transportation Manager (joined at 3:26 p.m.; left at 3:55 p.m.).

Absent: Dawne Badrock.

Bernie Howe called the meeting to order at 10:00 a.m. and acknowledged that the meeting was being held on Treaty Six Territory.

Alana and Dan Gunsch joined the meeting at 10:00 a.m. Peggy Mattila-Bains, Learning Superintendent, also joined at 10:00 a.m.

Alana and Dan Gunsch made a presentation to the Board in relation to Administrative Procedure 409 – Student Discipline.

Alana and Dan Gunsch left the meeting at 10:20 a.m.

1. THAT the Board move into closed session at 10:21 a.m. for the following:

Closed Session
Dereniowski

- Alana and Dan Gunsch presentation debrief
- Prairie Spirit Schools Foundation presentation and debrief
- Personnel Update
- Director Hiring Update

Carried.

Michael Collins, Acting Chair/Vice Chair, and Kari Dean, Executive Director of the Prairie Spirit Schools Foundation, joined the meeting at 10:35 a.m.

Peggy Matilla-Bains left the meeting at 10:35 a.m.

Michael Collins & Kari Dean left the meeting at 10:57 a.m.

Peggy Matilla-Bains joined the meeting at 10:59 a.m. and left at 11:39 a.m.

Jon Yellowlees, HR Superintendent, joined the meeting at 12:07 p.m. and left at 12:11 p.m.

Pam Wieler left the meeting at 12:11 p.m.

The meeting adjourned for lunch at 12:12 p.m.

The meeting reconvened in closed session at 12:45 p.m.

Brenda Erickson and Nadine Meister left the meeting at 1:27 p.m. and joined at 1:58 p.m.

2. That the Board return from closed session at 2:12 p.m.

Closed Session
Crush

Carried.

The Board will prepare a letter of response to Mr. & Mrs. Gunsch acknowledging their presentation.

The Board tabled the request for funding from the Prairie Spirit Schools Foundation until the March 20 Board meeting to allow for additional information to be gathered.

Jon Yellowlees and Jarid Brown, Employee Relations Manager, joined the meeting at 2:12 p.m.

Bonnie Hope requested that the Public Section document entitled "Talking Points for Public Section Executive Members to Discuss with Boards" be added to the Administrative Agenda under Dialogue Items (Item 9(b)(vi)).

3. THAT the agenda be adopted with the above-noted addition.

Agenda
Willems

Carried.

Angela requested a correction to motion 7 in the January 23, 2023, minutes to reflect that the Board approved "...the submission of the 2024/25 Major and Minor Capital Project Applications to the Ministry of Education as presented by Administration."

4. THAT the minutes of January 23, 2023, be adopted as amended.

Minutes
Wudrick

Carried.

5. THAT the Board approve an excused absence for Dawne Badrock for today's meeting.

Excused
Absence
Crush

Carried.

Jon Yellowlees and Jarid Brown presented the Human Resources Update to the Board highlighting their work in bargaining and labour management, recruitment and staffing, staff engagement and wellness, employee development and other efficiencies. Jon Yellowlees also acknowledged the contributions of Janet Zwaan, Michelle Pauls and Jeannie Coutts in the work of the department.

Jon Yellowlees and Jarid Brown left the meeting at 2:38 p.m.

Brenda Erickson presented the Social Media Update to the Board.

Teresa Korol, Facilities Manager, joined the meeting at 3:03 p.m.

Bernie Howe and Darryl Bazylak presented their respective monthly reports.

6. THAT the Board accept the Governance Reports as presented.

Governance
Reports
Wudrick

Carried.

Bob Bayles presented the Accounts Receivable Report as at January 31, 2023, for Board approval.

7. THAT the Board accept the Accounts Receivable Report as at January 31, 2023, as presented by Administration.

Accounts
Receivable
Report
Greyeyes

Carried.

Darryl Bazylak presented the decision report requesting approval in principle of two draft 2023/24 school year calendar options.

The difference in the two options is essentially professional development and preparation time in August, October, and March.

8. THAT the Board approve in principle the 2023/24 school year calendar Options A and B as presented by Administration.

2023/24 School
Year Calendar
Dereniowski

Carried.

Teresa Korol presented the decision report requesting approval to award the contract for the renovations included in the Leask Revitalization Project. As well, seeking approval to allocate an additional \$1,300,000 to the project from Preventative Maintenance and Renewal (PMR) funds.

9. THAT the Board award the contract for the renovations at Leask Community School to PCL Construction Management Inc in the amount of \$5,966,612 (base bid plus Alt3, Alt7, and Alt11) plus GST and PST.

Leask
Revitalization
Project General
Contractor
Howe

Carried.

10. THAT the Board allocate an additional \$1,300,000 to the Leask Revitalization Project from the Preventative Maintenance and Renewal funds.

PMR Fund
Allocation –
Leask
Kading

Carried.

Jocelyne Possberg, Transportation Manager, joined the meeting at 3:26 p.m.

Kimberly Greyeyes left the meeting at 3:26 p.m.

Teresa Korol presented the decision report requesting approval to award the contract for gymnasium roof replacement at Clavet Composite School.

11. THAT the Board award the contract to replace the gymnasium roof at Clavet Composite School to Clark Roofing (1964) Ltd for the amount of \$414,634 plus GST and PST.

Clavet Roof
Replacement
Wudrick

Carried.

Jocelyne Possberg presented the decision report requesting approval to award the Request for Proposal (RFP) to purchase route planning software. The current software has been in place for 16 years and the provider has not offered or performed any updates to the software suite.

12. THAT the Board approve the purchase and implementation of the GeoRef/BusPLanner software suite as proposed by GeoRef Systems Ltd., with the addition of the Fleet Management module for a total cost of \$371,055, over five (5) years.

Route Planning
Software
Purchase
Kading

Carried.

Jocelyne Possberg presented the semi-annual Transportation Report to the Board highlighting work in risk areas, performance information, emerging issues and other data of interest.

13. THAT the Board accept the Semi-Annual Transportation Report as presented by Administration.

Transportation
Report
Crush

Carried.

Darryl Bazylak presented the Provincial Education Plan working document for endorsement.

14. THAT the Board endorse in principle the Provincial Education Plan Working Document.

PEP Working
Document
Endorsement
Dereniowski

Carried.

The Public Section document entitled “Talking Points for Public Section Executive Members to Discuss with Boards” added to the agenda was tabled until the March 20 Board meeting.

The Board reported on other activities and meetings attended since the last meeting.

15. THAT the meeting be adjourned at 4:38 p.m. The next meeting to be held on Monday, March 20, 2023, at 10:00 a.m.

Adjournment
Hope

Carried.

Chairperson

Secretary to the Board

2023/24 School Year Calendar

OPTION A

AUGUST 2023 0/5

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 7: Civic Holiday
August 25: First day for staff

SEPTEMBER 2023 18/19

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 1: Teacher non-instructional day
September 4: Labour Day
September 5: First day of classes
September 29: recognition of National Truth & Reconciliation Day

OCTOBER 2023 20/21

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October 6: Teacher non-instructional day
October 9: Thanksgiving Day

NOVEMBER 2023 20/21

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November 10: Teacher non-instructional day
November 13: recognition of Remembrance Day

DECEMBER 2023 16/16

S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December 25: Christmas Day
December 26: Boxing Day
December 25-January 5: Vacation

JANUARY 2024 17/18

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 1: New Year's Day
January 1-5: Vacation
January 31: Teacher non-instructional day

FEBRUARY 2024 16/16

S	M	T	W	T	F	S
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February 19: Family Day
February 19-23: Vacation

MARCH 2024 19/20

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March 4: Teacher non-instructional day
March 29: Good Friday

APRIL 2024 16/17

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April 1: Easter Monday
April 1-5: Vacation
April 22: Teacher non-instructional day

MAY 2024 21/22

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May 10: Teacher non-instructional day
May 20: Victoria Day

JUNE 2024 18/20

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June 3: Teacher non-instructional day
June 21: National Indigenous Peoples Day (no exams; instructional day)
June 27: Last day of classes for students
June 28: Teacher non-instructional day; last day for staff

JULY 2024

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July 1: Canada Day

Code	Description	Days
	School year begins/ends for students	
	School year begins/ends for staff	
	Statutory Holidays (no classes)	
	School Holidays (no classes)	
	Preparation Time (no classes)	11.0
	PSTA General Assembly (no classes)	1.0
	Professional Development (no classes)	1.5
	School Op Day - school can choose date by must be prior to Sept 1	0.5
	Summative Evidence Collection/Departmental Exams for schools on semestered calendars	
	Summative Evidence Collection/Departmental Exams for schools on block calendars	

Block Schedule (45 days each)

- Q1 Sept 5 to Nov 13
- Q2 Nov 14 to Jan 31
- Q3 Feb 1 to April 22
- Q4 April 23 to June 27

Instructional Days = 181 (91 days in Semester 1; 90 days in Semester 2)
Operational Days = 195 (100 days in Semester 1; 95 days in Semester 2)

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AUGUST 2023 0/5

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March 11: Teacher non-instructional day
March 29: Good Friday

APRIL 2024 16/17

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