

Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Monday, February 28, 2022, commencing at 10:00 a.m.

Present for the meeting were Board Members: Bernie Howe; Chairperson; Kate Kading, Vice Chairperson; Dawne Badrock; Ken Crush; Adin Dereniwski; Bonnie Hope; Pam Wieler; Christa-Ann Willems; and Grace Wudrick.

Also in attendance: Tracey Young, Deputy Director of Education; Bob Bayles, Deputy Director of Division Services, CFO, CHRO; Brenda Erickson, Communication Manager; and Nadine Meister, Assistant to the Director.

Guests in attendance: Fay Cassidy, Learning Superintendent (joined at 10:26 a.m.; left at 11:28 a.m.); Jon Yellowlees, HR Superintendent, (joined at 11:28 a.m.; left at 12:00 p.m.; joined at 1:27 p.m.; left at 1:34 p.m.); and Jarid Brown, Employee Relations Manager (joined at 11:28 a.m.; left at 12:00 p.m.); and Teresa Korol, Facilities Planner (joined at 12:06 p.m.; left at 12:25 p.m.; joined at 1:02 p.m.; left at 1:26 p.m.).

Absent: Angela Bothner; and Kimberly Greyeyes.

Bernie Howe called the meeting to order at 10:07 a.m. and acknowledged that the meeting was being held on Treaty Six Territory.

The Board held a moment of silence in recognition of the pain and suffering resulting from the Ukraine invasion.

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|----|---|--------------------------------------|
| 1. | THAT the agenda be adopted as presented. | <u>Agenda</u>
Wudrick |
| | <i>Carried.</i> | |
| 2. | THAT the minutes of February 7, 2022, be adopted as presented. | <u>Minutes</u>
Wieler |
| | <i>Carried.</i> | |
| 3. | THAT excused absences for today's meeting be granted to Angela Bothner and Kimberly Greyeyes. | Excused
<u>Absences</u>
Wieler |
| | <i>Carried.</i> | |

After a discussion regarding a possible change to the March 28 Board meeting to allow Trustees to attend the National Congress on Rural Education being held March 27-28, it was decided this would be tabled for decision until the March 14 Board meeting.

Fay Cassidy, Learning Superintendent, joined the meeting at 10:26 a.m.

Fay Cassidy presented the Decision Report requesting approval in principle of the two calendar option for the 2022/23 school year. Both calendar options meet all Ministry and local contractual

requirements. The main differences are the start of the school year for staff and the dates of the Christmas break.

4. THAT the Board approve in principle calendar options A and B for the 2022/23 school year as presented by Administration.

2022/23 School
Year Calendar
Options
Crush

Carried.

The Board adjourned to the data wall for a wall walk with a focus on early learning led by Tracey Young and Fay Cassidy.

Fay Cassidy left the meeting at 11:28 a.m.

Jon Yellowlees, HR Superintendent, and Jarid Brown, Employee Relations Manager, joined the meeting at 11:28 a.m.

Jon Yellowlees presented the Staffing Report as at January 31, 2022.

5. THAT the Board accept the Staffing Report as at January 31, 2022, as presented by Administration.

Staffing Report
Wieler

Carried.

Jon Yellowlees and Jarid Brown presented the Human Resource Update highlighting the work in the areas of bargaining and labour management, recruitment and staffing, staff engagement and wellness, as well as employee development.

Jon Yellowlees and Jarid Brown left the meeting at 12:00 p.m.

Bob Bayles presented the Accounts Receivable Report as at February 13, 2022.

6. THAT the Board accept the Accounts Receivable Report as at February 13, 2022, as presented by Administration.

Accounts
Receivable
Report
Hope

Carried.

Teresa Korol, Facilities Planner, joined the meeting at 12:06 p.m.

Teresa Korol presented the Decision Report requesting approval to transfer approximately three acres of land to Verbonac Farms at no cost to the Division.

This land was two former school sites – Skipton and Chirnside. Verbonac Farms Ltd. owns the surrounding land. Teresa Korol

advised it is in the best interest of the Division to transfer this land from a risk perspective.

7. THAT the Board transfer the two half-acre lots located on the SE-16-46-5-W3M and the 2.01-acre lot located on SE-13-46-5-W3M to Verbonac Farms Ltd., subject to Verbonac Farms Ltd. paying all or any legal and registration fees associated with the transfer.

Land Transfer –
Skipton &
Chirnside
School Sites
Wieler

Carried.

Bob Bayles presented the Monthly Financial Report as at January 31, 2022, with no concerns to report.

8. THAT the Board accept the Monthly Financial Report as at January 31, 2022, as presented by Administration.

Monthly
Financial
Report
Crush

Carried.

The meeting adjourned for lunch at 12:25 p.m. Teresa Korol left the meeting at 12:25 p.m.

The meeting reconvened at 1:02 p.m. Teresa Korol joined the meeting at 1:02 p.m.

9. THAT the Board move into closed session at 1:03 p.m. to receive the following:

Closed Session
Hope

- Personnel Update
- New Blaine Lake School Project Update
- Major Capital Project Applications Update

Carried.

Jon Yellowlees joined the meeting at 1:27 p.m. Jon Yellowlees left the meeting at 1:34 p.m.

10. THAT the Board return from closed session at 1:34 p.m.

Closed Session
Wieler

Carried.

The following motion arose from the closed session. Teresa Korol had presented the Decision Report requesting approval to submit the 2023/24 Major Capital Project Application with the following projects included in priority order:

- Leask Community School Revitalization Project
- New Joint Use School – Warman/Martensville Area
- Consolidated K-12 School - Langham

- | | | |
|-----|---|--|
| 11. | THAT the Board approve the submission of the 2023/24 Major Capital Project Application to the Ministry of Education as presented. | Major Capital
Project
<u>Application</u>
Wieler |
| | <i>Carried.</i> | |
| 12. | THAT the Board accept the Governance Agenda items as presented. | Governance
<u>Agenda</u>
Wudrick |
| | <i>Carried.</i> | |
| 13. | THAT the meeting be adjourned at 1:54 p.m. The next meeting to be held on Monday, March 14, 2022, at 10:00 a.m. | <u>Adjournment</u>
Howe |
| | <i>Carried.</i> | |

Chairperson

Secretary to the Board

OPTION A

2022/23 School Year Calendar

AUGUST 0/6

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 1: Civic Holiday
August 24: First day for teachers
August 24-26 & 30-31: Teacher Prep (non-instructional)
August 29: PSTA General Assembly

SEPTEMBER 20/20

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September 1: First day for students
September 5: Labour Day
September 30: National Truth & Reconciliation Day

OCTOBER 19/20

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 7: Teacher Prep/PD (non-instructional)
October 10: Thanksgiving Day

NOVEMBER 19/20

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November 7-8: Exams (block calendar)
November 9: Teacher Prep (non-instructional)
November 10: School holiday
November 11: Remembrance Day

DECEMBER 15/15

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December 22-January 4: School holiday
December 26: Boxing Day
December 27: Holiday in recognition of Christmas Day

JANUARY 18/19

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December 22-January 4: school holiday
January 2: Holiday in recognition of New Year's Day
Jan. 24-27: Exams (semester); Jan. 26-27 - Exams (block)
January 30: Teacher Prep (non-instructional)

FEBRUARY 15/15

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

February 20: Family Day
February 21-24: School holiday

MARCH 22/23

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March 10: Teacher Prep/PD (non-instructional)

APRIL 13/14

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April 7: Good Friday
April 10: Easter Monday
April 11-14: School holiday
April 19-20: Exams (block calendar)
April 21: Teacher Prep (non-instructional)

MAY 21/22

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May 12: Teacher Prep/PD (non-instructional)
May 22: Victoria Day

JUNE 19/21

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

June 5: Teacher Prep (non-instructional)
June 23, 26-28: Exams (semester); June 27-28 - Exams (block)
June 28: Last day for students
June 29: Teacher Prep/last day for teachers (non-instructional)

JULY 0/0

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July 3: Holiday in recognition of Canada Day

Code	Description	Days
	School year begins/ends for students	
	School year begins/ends for staff	
	Statutory Holidays (no classes)	
	School Holidays (no classes)	
	Preparation Time (no classes)	11.0
	PSTA General Assembly (no classes)	1.0
	Professional Development (no classes)	1.5
	School Op Day - school can choose date by must be prior to Sept 1	0.5
	Summative Evidence Collection (Exams) for schools on semestered calendars	
	Summative Evidence Collection (Exams) for schools on block calendars	

Block Schedule

Q1	September 1 - November 4
Q2	November 14 - January 25
Q3	January 31 - April 18
Q4	April 24 - June 26

Instructional Days = 181 (91 days in Semester 1; 90 days in Semester 2)
Operational Days = 195 (100 days in Semester 1; 95 days in Semester 2)

OPTION B

2022/23 School Year Calendar

AUGUST 0/5

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 1: Civic Holiday
August 25: First day for teachers
August 25, 26, 30 & 31: Teacher Prep (non-instructional)
August 29: PSTA General Assembly

SEPTEMBER 19/20

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September 1: First day for students
September 5: Labour Day
September 23: Teacher Prep (non-instructional)
September 30: National Truth & Reconciliation Day

OCTOBER 19/20

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 7: Teacher Prep/PD (non-instructional)
October 10: Thanksgiving Day

NOVEMBER 20/21

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November 8-9: Exams (block calendar)
November 10: Teacher Prep (non-instructional)
November 11: Remembrance Day

DECEMBER 16/16

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December 23-January 6: School holiday
December 26: Boxing Day
December 27: Holiday in recognition of Christmas Day

JANUARY 16/17

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December 23-January 6: school holiday
January 2: Holiday in recognition of New Year's Day
Jan. 24-27: Exams (semester); Jan. 26-27 - Exams (block)
January 30: Teacher Prep (non-instructional)

FEBRUARY 15/15

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

February 20: Family Day
February 21-24: School holiday

MARCH 22/23

S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March 10: Teacher Prep/PD (non-instructional)

APRIL 13/14

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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April 7: Good Friday
April 10: Easter Monday
April 11-14: School holiday
April 19-20: Exams (block calendar)
April 21: Teacher Prep (non-instructional)

MAY 21/22

S	M	T	W	T	F	S
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May 12: Teacher Prep/PD (non-instructional)
May 22: Victoria Day

JUNE 20/22

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

June 5: Teacher Prep (non-instructional)
June 25-29: Exams (semester); June 28-29 - Exams (block)
June 29: Last day for students
June 30: Teacher Prep/last day for teachers (non-instructional)

JULY 0/0

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
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Block Schedule

Q1	September 1 - November 4
Q2	November 14 - January 25
Q3	January 31 - April 18
Q4	April 24 - June 26

Instructional Days = 181 (90 days in Semester 1; 91 days in Semester 2)
Operational Days = 195 (99 days in Semester 1; 96 days in Semester 2)