

Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Monday, November 25, 2019, commencing at 11:00 a.m.

Present for the meeting were Board Members: Sam Dyck, Chairperson; Ken Crush, Vice Chairperson; Dawne Badrock (left at 4:11 p.m.); Kimberly Greyeyes (left at 3:00 p.m.); Bonnie Hope; Bernie Howe (left at 4:40 p.m.); George Janzen; Trina Miller and Pam Wieler.

Also in attendance: Lori Jeschke, Director of Education; Bob Bayles, Deputy Director of People and Finance, CFO; Noel Roche, Deputy Director of Education; Brenda Erickson, Communication Manager; and Nadine Meister, Assistant to the Director.

Guests in attendance: Dave Carter, Learning Superintendent; Dean Broughton, Coordinator; Janet Jeffries, Home-Based Education Program Facilitator (all joined at 11:26 a.m.; all left at 11:55 a.m.); and Sherry Todosichuk, Controller; Jarrett Walter, Celine Elan, Gordon Jahn, MNP LLP; Jason Wandy, Office of the Provincial Auditor (all joined at 12:57 p.m.; all left at 2:00 p.m.).

Lori Jeschke called the meeting to order at 11:17 a.m.

1.

Lori Jeschke called for nominations for Chairperson. Bonnie Hope nominated Sam Dyck. After third call, George Janzen moved nominations cease.

Chairperson

Carried.

Board member, Sam Dyck, was declared elected as Chairperson for the Board of Education. Sam Dyck has served as Board Chair since July 1, 2018.

2.

Sam Dyck called for nominations for Vice Chairperson. Pam Wieler nominated Ken Crush. After third call, Bernie Howe moved nominations cease.

Vice Chairperson

Carried.

Board member, Ken Crush, was declared elected as Vice Chairperson for the Board of Education. Ken Crush has served as Vice Chair since July 1, 2018.

Sam Dyck acknowledged that the meeting was being held on Treaty Six Territory.

3.

THAT the agenda be adopted as presented.

Agenda
Greyeyes

Carried.

4.

THAT the Minutes of October 21, 2019, be adopted as presented.

Minutes
Howe

Carried.

Noel Roche presented the Decision Report requesting approval for the Rosthern Dolyna Dancers to serve alcohol at Malanka 2020 being held at Rosthern High School.

5. THAT the Board approve the request from the Rosthern Dolyna Dancers to serve alcohol at Malanka 2020 being held at Rosthern High School on January 18, 2020.

Rosthern
Dolyna
Dancers
Miller

Carried.

Dave Carter, Learning Superintendent; Dean Broughton, Coordinator; Janet Jeffries, Home-Based Education Program Facilitator; joined the meeting at 11:26 a.m.

Janet Jeffries updated the Board on Home-Based Education in the Division highlighting an enrolment increase of approximately 60 students over last year for a total of 490 students and the wide variety of programs and supports that are available to these students.

Dave Carter, Dean Broughton and Janet Jeffries left the meeting at 11:55 a.m.

The meeting adjourned for lunch at 11:55 a.m. The meeting reconvened at 12:33 p.m.

Noel Roche presented the Decision Report requesting approval of suppliers for unfixed furniture and equipment contracts for Rosthern Community School. The total amount that the Ministry of Education has funded for unfixed furniture and equipment is approximately \$1,749,000. The value of these contracts will be well within the funded amount.

6. THAT the Board approve the following four suppliers for unfixed furniture and equipment contracts for Rosthern Community School:

- HBI Office Plus
- Schoolhouse Products Inc.
- TradeWest Equipment
- Wintergreen Learning Materials

Rosthern
Community
School –
Furniture &
Equipment
Suppliers
Miller

Carried.

Noel Roche presented the Decision Report requesting approval of submission of the Preventative Maintenance and Renewal (PMR) Amendment Form to the Ministry of Education for:

- Hepburn School (foundation replacement, HVAC, interior upgrades, insulation)
- Vanscoy School (window replacement, interior upgrades)
- Division Office (10-year facility strategic plan)

7. THAT the Board approve the attached PMR Amendment Form for submission to the Ministry of Education as presented by Administration.

PMR
Amendment
Form
Howe

Carried.

Sherry Todosichuk, Controller; Gordon Jahn, Jarrett Walter and Celine Elian, MNP LLP; Jason Wandy, Office of the Provincial Auditor; joined the meeting at 12:57 p.m.

Jarrett Walter reviewed the 2019 Audit Findings Report and the Consolidated Audited Financial Statements for the period ended August 31, 2019.

The Board requested a brief meeting with the auditors without staff present. Lori Jeschke, Bob Bayles, Noel Roche, Brenda Erickson, Nadine Meister and Sherry Todosichuk left the meeting at 1:50 p.m.

Gordon Jahn, Jarrett Walter, Celine Elian and Jason Wandy left the meeting at 2:00 p.m. Lori Jeschke, Bob Bayles, Noel Roche, Brenda Erickson and Nadine Meister joined the meeting at 2:00 p.m.

The Board returned to the organizational meeting agenda to review Board Committees, signing authority and indemnities.

The following revisions to Board Policy BO-7 Board Committees were discussed:

7.1.3. Replace “two Trustees” with “Committee Chair and one Trustee”;

7.1.6. Add “and with the support of administration” after “Under direction from the Board...”;

7.1.7. Delete

7.1.6.5. Add “or Vice Chair” after Chair”; and

Add:

7.1.6.6. Board Bargaining Committee

- Participates in CUPE/Out of Scope and LINC negotiations

8. THAT the Board adopt the above-noted revisions to Board Policy BO-7 Committees of the Board.

Board Policy
BO-7
Greyeyes

Carried.

9. THAT the Board approve the following slate of committees for 2019/20:

Committees
Badrock

Board Committees

Finance

Kimberly Greyeyes
Bonnie Hope
Bernie Howe
Pam Wieler

Governance

Sam Dyck
Kimberly Greyeyes
George Janzen
Trina Miller

Learning

Dawne Badrock
Sam Dyck
Bonnie Hope

Human Resources

Ken Crush
Bernie Howe
Trina Miller
Pam Wieler

Discipline

Chair or Vice Chair
Dawne Badrock
Trustee from Subdivision

Bargaining

Dawne Badrock
Ken Crush
George Janzen

Ad Hoc Board Committees

Rosthern School Project

Sam Dyck
Trina Miller

Staff

Transportation Review

Dawne Badrock
Bernie Howe

External

**Central Valley Athletic
Conference (CVAC)**

Pam Wieler

**Public Section
Representative**

George Janzen

Prairie Spirit Schools Foundation

Sam Dyck
Bonnie Hope
Pam Wieler

Carried.

As per Section 9.10.2 of Board Policy BO-9 Code of Conduct, Board members will disclose their involvements with other organizations, vendors or any associations that might be or might reasonably be seen as being a conflict annually at the November organizational meeting or as required at the next possible Board meeting. Three Trustees reported relatives employed by the Board.

Kimberly Greyeyes left the meeting at 3:00 p.m.

The Board agreed to no changes to indemnity rates at this time.

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| 10. | THAT the Board set indemnity rates as per Board Policy BO-8 Board and Committee Expenses for 2019/20 (this reflects no increase). | Indemnity
<u>Rates</u>
Wieler |
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Carried.

Dawne Badrock left the meeting at 4:11 p.m.

Noel Roche presented the semi-annual Facilities Report to the Board.

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| 11. | THAT the Board accept the semi-annual Facilities Report as presented by Administration. | Facilities
<u>Report</u>
Janzen |
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Carried.

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| 12. | THAT the Board approve the consolidated Audited Financial Statements for the period ended August 31, 2019, as presented. | 2018/19
Audited
Financial
<u>Statements</u>
Wieler |
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Carried.

Regarding the Saskatchewan School Boards Association's request for Board direction as to how to distribute the Group Insurance Plan (GIP) Excess Capital, the Board requested payment via cheque/EFT.

Bob Bayles presented the Decision Report requesting approval to appoint Ron Walter as the Returning Officer for the 2020 School Board Election.

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| 13. | THAT the Board appoint Ron Walter as Returning Officer for the 2020 School Board Election. | Returning
<u>Officer</u>
Howe |
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Carried.

Bob Bayles presented the Human Resources Report as at October 31, 2019, with the Board.

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| 14. | THAT the Board accept the Human Resources Report as at October 31, 2019, as presented by Administration. | <u>HR Report</u>
Janzen |
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Carried.

Bernie Howe left the meeting at 4:40 p.m.

Brenda Erickson presented the Decision Report requesting approval of the 2018/19 Annual Report.

15. THAT the Board approve the 2018/19 Annual Report pending minor changes after Ministry of Education and Finance format review and approval.

2018/19
Annual Report
Miller

Carried.

Bob Bayles reported on the recommendation of the Subdivision Boundary Review Committee. The Committee's recommendation to the Board is that Subdivision Nos. 5 and 8 be re-established for the 2020 School Board Election.

16. THAT the Board submit a request to the Ministry of Education to re-establish Subdivision Nos. 5 and 8 for the 2020 School Board Election.

Subdivision
Nos. 5 and 8
Wieler

Carried.

The Board reported on activities and meetings attended since the last Board meeting.

17. THAT the meeting be adjourned at 5:02 p.m. The next meeting to be held on Monday, December 16, 2019, at 11:00 a.m., at the Prairie Spirit School Division Office, in Warman.

Adjournment
Dyck

Carried.

Chairperson

Secretary to the Board

Ministry of Education
Preventative Maintenance and Renewal Authorization Form

☐ Three Year Plan☒ Amendment Form

That the Board of Education approve the PMR Amendment Form as presented.

November 25, 2019

Printed Name SAM DYCK

Signature 

Title Board Chair

School Division Prairie Spirit School Division No. 206

Date Nov. 25, 2019

[illegible]