

Recommended Communication Process

1

Talk to your classroom teacher about questions or concerns

Most concerns can be resolved at the classroom level. When parents, caregivers and school staff work together to resolve concerns, we have the best outcomes for students.

2

Connect with your school Principal for more discussion

If you feel your concern has not been addressed or there are questions that are beyond the classroom, please contact the Principal.

3

Contact the Learning Superintendent for your school

If you feel your concern has still not been resolved or your concern is more systemic in nature, please contact the Learning Superintendent for your school.

4

Contact the Director of Education for additional clarity

After following the recommended communication process, you may contact the Director of Education to discuss your concerns and suggest changes to Division administrative policy.

5

Appeal to the Board of Education

The Board is responsible for setting the Division's strategic direction and budget. If a Division policy is not being followed or needs to be amended, a parent/caregiver may submit a written submission to the Board of Education.