



# Route Information

Please fill both sides of form **completely.**

**PRAIRIE SPIRIT**  
SCHOOL DIVISION

Name of Bus Route: \_\_\_\_\_ (eg: AB-01)

Driver's Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Legal Land Description/Civic Address (if different from Mailing): \_\_\_\_\_

Year and Model of School Bus: \_\_\_\_\_ Bus No: \_\_\_\_\_

Seating Capacity (total seats x 3/seat): \_\_\_\_\_ Total Seats on Bus: \_\_\_\_\_

## PASSENGERS

	Non-Wheelchair Passengers	Wheelchair Passengers	
Number of High School Pupils (Gr.7-12):	_____	_____	
Number of Elementary Pupils (Gr.1-6):	_____	_____	
Number of Kindergarten Pupils:	_____	_____	
Number of Pre-K Pupils (if applicable):	_____	_____	PK Seats: _____
Number transferred from other bus(es):	_____	_____	
Total Passengers (Maximum Load):	_____	_____	= _____ (Grand Total)

## TIMES

Departure Time from Home/Bus Compound(a.m.): \_\_\_\_\_

Time of First Pickup (a.m.): \_\_\_\_\_

School Drop Off Time: (a.m.): \_\_\_\_\_

Time of Arrival Home/Bus Compound(a.m.): \_\_\_\_\_ Total a.m. time: \_\_\_\_\_

Time of Departure Home/Bus Compound(p.m.): \_\_\_\_\_

School Departure Time (p.m.): \_\_\_\_\_

Time of Last Drop Off p.m.): \_\_\_\_\_

Time of Arrival at Home after Last Drop (p.m.): \_\_\_\_\_ Total p.m. time: \_\_\_\_\_

**BUS ROUTE** - All weather (winter) roads and Pre-K & Kindergarten kms included in kilometers indicated:

### MORNING RUN

1) Km's from home through route to school: \_\_\_\_\_

2) Km's from school to home (empty): \_\_\_\_\_

### AFTERNOON RUN

4) Km's from home to school (empty): \_\_\_\_\_

5) Km's from school through route to home: \_\_\_\_\_

Please run your entire route as if every student is on (include Pre-K & K) using all-weather roads only. Enter the "Date Driven In Bus". Km's entered on this form must equal the GPS calculated total for this date for verification for payroll.

### Bus Route Km Totals:

7) Total Morning Run Km's (1+ 2) \_\_\_\_\_

8) Total Afternoon Run Km's (4+ 5) \_\_\_\_\_

**Agreed Upon Daily Route Km's for Pay (7+ 8):** \_\_\_\_\_

Driver's Signature: \_\_\_\_\_ **Date Driven In Bus:** \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ **Date:** \_\_\_\_\_

