



Regular Meeting of the Prairie Spirit Board of Education

Prairie Spirit School Division, 121 Collins Street, Warman, SK
10:00 a.m., Monday, November 25, 2024

Time	Order of Board Business	Lead	Action	Board Accountabilities
10:00 AM	1) Call Meeting to order	Tracey	Declaration	Governance Effectiveness & Processes
	2) Treaty 6 Land Acknowledgement	Tracey	Declaration	Governance Effectiveness & Processes
10:05 AM	3) Organizational Meeting Agenda	Tracey Chair	Decision	Governance Effectiveness & Processes
1:00 PM	4) Adoption of Agenda	All	Decision	Governance Effectiveness & Processes
	5) Conflict of Interest Declaration	All	Declaration	Governance Effectiveness & Processes
	6) Grant Excused Absences	Chair	Decision	Governance Effectiveness & Processes
	7) Adoption of Minutes			
	a) October 28, 2024	All	Decision	Governance Effectiveness & Processes
	8) Business Arising from Previous Minutes – n/a			
1:05 PM	9) Closed Session			
	a) Committee Reports			
	i) Learning Committee Meeting – October 29	Adin	Information	Stakeholder Relations
	ii) Staff Recognition Committee Meeting – October 21	Adin	Information	Stakeholder Relations
	iii) Audit & Finance Committee Meeting – November 25 (verbal)	Committee Chair	Information	Fiscal Risk & Stewardship
	• Audited Financial Statements for the year ended August 31, 2024, and Accumulated Surplus			
1:20 PM	iv) Letter from PSTA regarding Literacy Pilot Project	Tracey	Information	Stakeholder Relations
1:30 PM	10) Action Items			
	a) Action Items Arising from Closed Session			
	i) Terms of Reference for the Staff Recognition Committee	Adin	Decision	Governance Effectiveness & Processes

Time	Order of Board Business	Lead	Action	Board Accountabilities
	10) New Business			
1:35 PM	a) Information Report – Accounts Receivable as at November 20, 2024	Bob	Decision	Fiscal Risk & Stewardship
1:40 PM	b) Approval of the Audited Financial Statements for the year ended August 31, 2024, and Accumulated Surplus	Bob	Decision	Fiscal Risk & Stewardship
1:45 PM	c) Approval of the Annual Report for the year ended August 31, 2024	Brenda	Decision	Strategic Direction
1:55 PM	d) Director’s Report	Tracey	Information	Director Relationship & Management
2:00 PM	e) The Role of the Director & Senior Staff in Working with an Elected Public Sector Board – being held January 8 at the Ramada Plaza Downtown Regina	Tracey	Information	Director Relationship & Management
	f) SSBA			
2:05 PM	i) Fall General Assembly: <ul style="list-style-type: none"> • Bylaw Amendments and Resolutions • Position Statements • Rules of Procedure 	Chair	Information	Governance Effectiveness & Processes
2:20 PM	• Voting Information and Ballot Form	Chair	Decision	Governance Effectiveness & Processes
2:30 PM	ii) Trustee Academy being held January 30-31 at Sheraton Cavalier, Saskatoon	Chair	Information	Governance Effectiveness & Processes
2:35 PM	g) Board Activities	All	Declaration	Stakeholder Relations
2:40 PM	11) Pride and Joy Round Table	All	Declaration	Stakeholder Relations
	12) Information Items	All	Information	
	a) Media Highlights			
	b) Public Section Update as at October 31, 2024			
	c) 2024 Election Results from SSBA			
2:50 PM	13) Adjournment	All	Decision	Governance Effectiveness & Processes

Future Meetings, Agendas, Trustee Inquiry and Notices of Motion (Annual Board Plan Framework):

November 24-30, 2024 Education Week “Learning is a Journey”
Mon., November 25, 2024..... Board of Education Meeting (Organizational Meeting) & Bus Driver Appreciation Day
Thurs., November 28, 2024..... New Trustee Orientation #2 (new Trustees only)
Sun.-Tues., December 1-3, 2024 SSBA Fall General Assembly (Regina)

Tues., December 10, 2024 ALT Meeting

Mon., December 16, 2024 Board of Education Meeting

Tues., January 14, 2025 ALT Meeting

Mon., January 20, 2025 Board of Education Meeting

Thurs.-Fri., January 30-31, 2025 Trustee Academy/School for New Trustees (Saskatoon)

Tues., February 11, 2025 ALT Meeting

Mon., February 24, 2025 Board of Education Meeting

Mon., March 17, 2025 Board of Education Meeting

Tues., March 18, 2025 ALT Meeting

Thurs.-Fri., April 3-4, 2025 SSBA Spring Assembly (Saskatoon)

Tues., April 8, 2025 ALT Meeting

Mon., April 28, 2025 Board of Education Meeting

Tues., May 13, 2025 ALT Meeting

Tues., May 20, 2025 Board of Education Meeting

Thurs.-Fri., June 5-6, 2025 Public Section General Meeting and PD Event (Regina)

Mon., June 16, 2025 Board of Education Meeting

Wed.-Sat., July 2-5, 2025 National Trustee Gathering on Indigenous Education & CSBA Congress (Winnipeg, MB)