

Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held via Microsoft Teams Meeting (video conference), on Monday, November 27, 2023, commencing at 10:00 a.m.

Present for the meeting were Board Members: Bernie Howe, Chairperson; Kate Kading, Vice Chairperson; Angela Bothner; Ken Crush; Adin Dereniwski; Kimberly Greyeyes; Kim MacLean; Pam Wieler; Christa-Ann Willems; and Grace Wudrick.

Also in attendance: Dean Broughton, Deputy Director of Education; Bob Bayles, Deputy Director of Division Services, CFO, CHRO; Brenda Erickson, Communication Manager; and Nadine Meister, Assistant to the Director.

Guests in attendance: Sherry Todosichuk, Controller (joined at 10:47 a.m.; left at 11:38 a.m.).

Absent: Dawne Badrock.

Bernie Howe called the meeting to order at 10:00 a.m. and acknowledged that the meeting was being held on Treaty Six Territory.

Bernie Howe requested an addition to the agenda:

- Dialogue Item – Request for report from Administration regarding Bus Driver Retention and Recruitment.

1. THAT the agenda be adopted as revised. Agenda
Dereniwski
Carried.

2. THAT the Board approve an excused absence for Dawne Badrock for today’s meeting. Excused
Absence
Wieler
Carried.

Bob Bayles presented the Staffing Report as at October 31, 2023, for the Board’s information.

3. THAT the Board accept the Staffing Report as at October 31, 2023, as presented by Administration. Staffing Report
Greyeyes
Carried.

Dean Broughton presented the information report regarding responses to questions put forward by Trustee Greyeyes regarding various Indigenous partnerships.

4. THAT the Board accept the Information Report – Request for Information regarding Indigenous Partnerships as presented by Administration. Indigenous
Partnerships
Request for
Information
Greyeyes
Carried.

Dean Broughton presented the Information Report outlining the suggested schedule for Strategic Plan Goal Reports to be made to the Board throughout the year.

Bob Bayles briefly reviewed relevant sections of the Prairie Spirit Schools Foundation's Constitution and Bylaw, as well as relevant sections of *The Non-Profit Corporations Act*. Administration is seeking Board direction on how best to support the Foundation going forward. The Board asked that this item be brought back to the Board's regular meeting agenda in January 2024 for further consideration.

5. THAT the Board direct Administration to complete and submit the incorporation document and charitable return on behalf of the Foundation to maintain its active status.

Prairie Spirit
Schools
Foundation
Bothner

Carried.

Sherry Todosichuk, Controller, joined the meeting at 10:47 a.m.

Board provided direction to the Director to prepare a report regarding bus driver recruitment, retention and exit interview components for the Board's regular meeting agenda in December 2023.

Bernie Howe presented the Audit & Finance Committee Meeting Minutes of November 23, 2023, for the Board's information, including recommendations to the Board to approve the Committee's terms of reference and approve the draft Audited Financial Statements.

The Committee also recommended to the Board that it review its policy regarding composition of committees to state "at least two (2) members" allowing more than two members on committees. This was tabled until the Board's regular meeting agenda in December 2024 when the numbering of the new Board Policy Manual is available.

Sherry Todosichuk presented the 2023 Audit Findings Report from MNP that states they are providing an unmodified opinion to the Board, the draft Audited Financial Statements for the year ended August 31, 2023, and the Accumulated Surplus Report.

6. THAT the Board approve the Audited Financial Statements and reports for the year ended August 31, 2023, pending any minor changes after the Ministry of Education and Ministry of Finance format review and approval.

Audited
Financial
Statements for
the year ended
August 31,
2023
Bothner

Carried.

7. THAT the Board adopt the Terms of Reference for the Audit and Finance Committee with no changes as presented.

A&F Terms of
Reference
Wieler

Carried.

Sherry Todosichuk left the meeting at 11:38 a.m.

Brenda Erickson presented the Annual Report 2022/23 for Board approval.

8. THAT the Board approve the Annual Report 2022/23, pending any minor changes after the Ministry of Education and Ministry of Finance format review and approval.

Annual Report
Crush

Carried.

Bob Bayles presented the Decision Report requesting approval of the request from Blaine Lake Community Association to serve alcohol at the annual Christmas Gala to be held at Blaine Lake Composite School on December 9, 2023.

9. THAT the Board approve the request from the Blaine Lake Community Association to serve alcohol at the annual Christmas gala on December 9, 2023, being held at Blaine Lake Composite School.

BLCS Request
Wieler

Carried.

10. THAT the meeting be adjourned at 12:04 p.m. The next meeting to be held on Monday, December 18, 2023, at 10:00 a.m.

Adjournment
Wieler

Carried.

Chairperson

Secretary to the Board