

Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Thursday, November 23, 2023, commencing at 10:00 a.m.

Present for the meeting were Board Members: Bernie Howe, Chairperson; Kate Kading, Vice Chairperson; Dawne Badrock; Angela Bothner; Ken Crush; Adin Dereniwski (left at 11:18 a.m.; joined at 11:33 a.m.); Kimberly Greyeyes (left at 11:10 a.m.; joined at 11:31 a.m.); Kimberly MacLean; Pam Wieler; Christa-Ann Willems (left at 12:08 p.m.; joined at 12:46 p.m.); and Grace Wudrick.

Also in attendance: Tracey Young, Director of Education; Dean Broughton, Deputy Director of Education; Bob Bayles, Deputy Director of Division Services, CFO, CHRO; Brenda Erickson, Communication Manager (left at 12:46 p.m.; joined at 12:51 p.m.); and Nadine Meister, Assistant to the Director (left at 12:46 p.m.; joined at 12:51 p.m.).

Guests in attendance: Teresa Korol, Facilities Planner (joined at 1:11 p.m.; left at 2:00 p.m.).

Tracey Young called the meeting to order at 10:01 a.m. and acknowledged that the meeting was being held on Treaty Six Territory.

Newly acclaimed Trustee for Subdivision No. 9 – City of Martensville, Kimberly MacLean, was in attendance.

1. THAT the Board accept the Declaration of Office for Kimberly MacLean, as attached to form part of these minutes.

Declaration of Office - MacLean
Howe

Carried.

2. As part of the Organizational Meeting agenda, Tracey Young called for nominations for Chairperson. Adin Dereniwski nominated Bernie Howe. After third call, Ken Crush moved nominations cease.

Chairperson

Bernie Howe was voted Chairperson by acclamation.

Carried.

Bernie Howe assumed the role of Chair.

3. Bernie Howe called for nominations for Vice Chairperson. Christa-Ann Willems nominated Kate Kading. After third call, Kimberly Greyeyes moved nominations cease.

Vice Chairperson

Kate Kading was voted Vice Chairperson by acclamation.

Carried.

4. As per Section 9.10.2 of Board Policy BO-9 Code of Conduct, Bernie Howe requested Trustees disclose their involvement with other organizations, vendors or any associations that might be seen as being a conflict.

Conflict of Interest

Four Trustees reported relatives employed by the Board. One Trustee reported a familial relationship with another Trustee.

Carried.

5. THAT the Board approve the following slate of committees for 2023/24 as follows:

Committees
Wieler

| Board Committees (BO-6 and BO-7) | | |
|--|---|---|
| Audit & Finance Committee Angela Bothner Kimberly Greyeyes Bernie Howe Kimberly MacLean | Governance Committee Dawne Badrock Kimberly Greyeyes Kate Kading Christa-Ann Willems | AD HOC COMMITTEE: Superintendent and Coordinator Hiring Committee (BO-6) Chair or Vice Chair Kim MacLean Pam Wieler |
| Bargaining Committee Angela Bothner Ken Crush Kate Kading Grace Wudrick | Human Resources Committee Dawne Badrock Ken Crush Kim MacLean Pam Wieler | Staff Recognition Committee Adin Dereniwski Kate Kading Pam Wieler Grace Wudrick |
| Discipline Committee Chair or Vice Chair Trustee from Subdivision Adin Dereniwski Grace Wudrick | Learning Committee Ken Crush Adin Dereniwski Christa-Ann Willems | |

| External Committees <small>(by invitation)</small> | Staff Committees <small>(members to be invited by Director of Education)</small> | Prairie Spirit Schools Foundation (3-year term) |
|--|---|--|
| Central Valley Athletic Conference (CVAC) Representative to Saskatchewan High Schools Athletics Association (SHSAA) Pam Wieler | Home-Based Education Representative Pam Wieler Christa-Ann Willems | Adin Dereniwski (2023-25) Christa-Ann Willems (2023-25) |
| Public Section Representative Kate Kading | Transportation Review Committee Dawne Badrock Grace Wudrick | |

Carried.

The Board reviewed indemnity rates and agreed to no increase at this time. The Board did agree to increasing the base meeting preparation allowance for Trustees from \$100/month to \$200/month as per a discussion at the April 17, 2023, Board meeting.

6. THAT the Board approve increasing the base meeting preparation allowance paid to Trustees from August to June each year from \$100/month to \$200/month effective December 1, 2023.

Indemnity Rates –
Preparation
Allowance
Willems

Carried.

7. THAT the Board ratify the remaining 2023/24 meeting dates as follows:

| | |
|-------------------|----------------|
| November 27, 2023 | March 18, 2024 |
| December 18, 2023 | April 15, 2024 |
| January 22, 2024 | May 21, 2024 |
| February 26, 2024 | June 17, 2024 |

2023/24
Meeting Dates
Wudrick

Carried.

8. THAT the Board appoint Brett Kirk as Attendance Officer for the Prairie Spirit School Division.

Attendance
Officer
Kading

Carried.

9. THAT the Board appoint Dean Broughton as Acting Director of Education in the absence of the Director of Education.

Acting Director
of Education
Willems

Carried.

Ken Crush and Bernie Howe requested additions to the agenda:

- Closed Session – Pronoun Legislation
- Dialogue Item – Busing Update

10. THAT the Board adopt the agenda as amended.

Agenda
Wieler

Carried.

11. THAT the minutes of October 23, 2023, be adopted as corrected.

Minutes
Dereniowski

Carried.

Christa-Ann Willems presented information to the Board regarding Family Centric Hybrid as previously shared with Tracey Young. Tracey Young and Christa-Ann Willems will continue to work together on this as they explore the possibilities for the Division.

Kimberly Greyeyes left the meeting at 11:10 a.m.

Dean Broughton presented the Pride and Joy in Work Strategic Goal report “Enhance staff confidence by recognizing and building skills and knowledge.”

Adin Dereniowski left the meeting at 11:18 a.m.

Bernie Howe presented the Board Chair’s Report.

Bernie Howe requested permission from the Board to delay the Director of Education’s six-month evaluation until July 2024 due to pending job action. Performance appraisal survey to be conducted in June 2024.

Kimberly Greyeyes joined the meeting at 11:31 a.m.

Tracey Young presented the Director’s Report.

Adin Dereniwski joined the meeting at 11:33 a.m.

12. THAT the Board move into closed session at 11:38 a.m. to discuss the following:
- Pronoun Legislation
- Closed Session
Willems

Carried.

13. THAT the Board return from closed session at 12:08 p.m.
- Closed Session
Wieler

Carried.

Christa-Ann Willems left the meeting at 12:08 p.m.

14. THAT the Board accept the Governance Reports as presented.
- Governance
Reports
Dereniwski

Carried.

The meeting adjourned for lunch at 12:10 p.m.

The meeting reconvened at 12:46 p.m.

Christa-Ann Willems joined the meeting at 12:46 p.m.

15. THAT the Board move into closed session at 12:46 p.m. to discuss:
- Director of Education evaluation extension
 - Job Action Update
- Closed Session
Dereniwski

Carried.

Brenda Erickson and Nadine Meister left the meeting at 12:46 p.m. and returned at 12:51 p.m.

16. THAT the Board return from closed session at 1:06 p.m.
- Closed Session
MacLean

Carried.

Bob Bayles presented the Accounts Receivable Report as at October 31, 2023.

17. THAT the Board accept the Accounts Receivable Report as at October 31, 2023, as presented by Administration.

Accounts
Receivable
Report
Wieler

Carried.

Teresa Korol, Facilities Manager, joined the meeting at 1:11 p.m.

Teresa Korol presented the Semi-Annual Facilities Report.

18. THAT the Board accept the Semi-Annual Facilities Report as presented by Administration.

Facilities Report
Wudrick

Carried.

Teresa Korol presented the Information Report – Long-Term Planning for Delisle Schools.

Teresa Korol left the meeting at 2:00 p.m.

Kate Kading presented the Decision Report requesting the Board adopt the draft Board Policy Manual as presented by the Governance Committee.

After careful dialogue, the Board requested the removal of Section 3(a)(ii) in Appendix B – Trustee Code of Conduct Identification, Investigation and Resolution Sanctions – “is unable to fulfill their governance duties due to physical disability or mental illness”.

19. THAT the Board adopt the Board Policy Manual with the removal of Section 3(a)(ii) in Appendix B – Trustee Code of Conduct Identification, Investigation and Resolution Sanctions and all other minor edits for grammar and typographical errors.

Board Policy
Manual
Greeyes

Carried.

Remaining agenda items are tabled until the next regular Board meeting.

20. THAT the meeting be adjourned at 2:54 p.m. The next meeting to be held on Monday, November 27, 2023, at 10:00 a.m.

Adjournment
Badrock

Carried.

Chairperson

Secretary to the Board



Prairie Spirit School Division No. 206

FORM A

[Subsection 71(1) of the Act] / [Subsection 9(1) of the Regulations]

Declaration of Office

I, Kimberly MacLean, do hereby accept the office of member of the Board of Education of the Prairie Spirit School Division No. 206 of Saskatchewan, to which I have been elected in Subdivision No. 9, and I will, to the best of my ability honestly and faithfully discharge the duties devolving on me as such member.

Dated at Warman, Saskatchewan, this 21 day of November, 2023, 2023.



Member, Board of Education

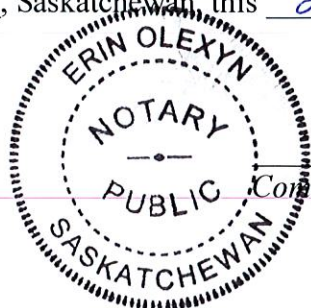
FORM B


[Subsection 71(2) of the Act]/[Subsection 9(2) of the Regulations]

Endorsement Certificate by Commissioner for Oaths

I, Erin Olexyn, of Warman, Saskatchewan, do hereby certify that Kimberly MacLean, a person elected as a member of the Board of Education of the Prairie Spirit School Division No. 206 for Subdivision No. 9, has this day made before me the required declaration of office.

Dated at Warman, Saskatchewan, this 21 day of November, 2023, 2023.





Commissioner for Oaths for Saskatchewan
My Commission Expires 2 April 30, 2027

Declaration of Compliance and Understanding

I, being a Trustee of Prairie Spirit School Division No. 206, have received and read a copy of the following Board policies and administrative procedures:

- [BO-9 Code of Conduct](#);
- [BO-10 Board Member Authority and Responsibility](#);
- [AP-505 Harassment Prevention](#);
- [AP-511 Employee Acceptable Use \(Technology\)](#);
- [AP-512 Violence Prevention](#);
- [AP-514 Medical Cannabis Use and Other Prescribed Medication Use](#); and
- [AP-515 Recreational Substance Use](#)

I understand the provisions provided and my responsibilities as stated in each policy and procedure.

For Prairie Spirit School Division Trustee

I hereby affirm that there will be no unlawful conduct relating to my duties. I hereby affirm that failure to comply with these may result in Board action.

I am aware that my name, contact information and photograph will be listed in the public Prairie Spirit Board Directory and that this data may be used to populate other protected Prairie Spirit databases in the future. This information is governed by AP-511 Employee Acceptable Use.

The Prairie Spirit communication expectation is that Trustees will check and respond to e-mail at least once every two (2) working days.

20 Nov, 2023
Date

Kimberly Maclean
Full Name (please print)

[Signature]
Signature

Please return the completed form to the Vice Chair of the Prairie Spirit Board of Education.