

**Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Monday, February 28, 2022, commencing at 10:00 a.m.**

**Present for the meeting were Board Members:** Bernie Howe; Chairperson; Kate Kading, Vice Chairperson; Dawne Badrock; Ken Crush; Adin Dereniwski; Bonnie Hope; Pam Wieler; Christa-Ann Willems; and Grace Wudrick.

**Also in attendance:** Tracey Young, Deputy Director of Education; Bob Bayles, Deputy Director of Division Services, CFO, CHRO; Brenda Erickson, Communication Manager; and Nadine Meister, Assistant to the Director.

**Guests in attendance:** Fay Cassidy, Learning Superintendent (joined at 10:26 a.m.; left at 11:28 a.m.); Jon Yellowlees, HR Superintendent, (joined at 11:28 a.m.; left at 12:00 p.m.; joined at 1:27 p.m.; left at 1:34 p.m.); and Jarid Brown, Employee Relations Manager (joined at 11:28 a.m.; left at 12:00 p.m.); and Teresa Korol, Facilities Planner (joined at 12:06 p.m.; left at 12:25 p.m.; joined at 1:02 p.m.; left at 1:26 p.m.).

**Absent:** Angela Bothner; and Kimberly Greyeyes.

Bernie Howe called the meeting to order at 10:07 a.m. and acknowledged that the meeting was being held on Treaty Six Territory.

The Board held a moment of silence in recognition of the pain and suffering resulting from the Ukraine invasion.

- |    |   |                                      |
|----|---|--------------------------------------|
| 1. | THAT the agenda be adopted as presented.  | <u>Agenda</u><br>Wudrick             |
|    | <b>Carried.</b>   |                                      |
| 2. | THAT the minutes of February 7, 2022, be adopted as presented.                                | <u>Minutes</u><br>Wieler             |
|    | <b>Carried.</b>   |                                      |
| 3. | THAT excused absences for today's meeting be granted to Angela Bothner and Kimberly Greyeyes. | Excused<br><u>Absences</u><br>Wieler |
|    | <b>Carried.</b>   |                                      |

After a discussion regarding a possible change to the March 28 Board meeting to allow Trustees to attend the National Congress on Rural Education being held March 27-28, it was decided this would be tabled for decision until the March 14 Board meeting.

Fay Cassidy, Learning Superintendent, joined the meeting at 10:26 a.m.

Fay Cassidy presented the Decision Report requesting approval in principle of the two calendar option for the 2022/23 school year. Both calendar options meet all Ministry and local contractual

requirements. The main differences are the start of the school year for staff and the dates of the Christmas break.

4. THAT the Board approve in principle calendar options A and B for the 2022/23 school year as presented by Administration.

2022/23 School  
Year Calendar  
Options  
Crush

**Carried.**

The Board adjourned to the data wall for a wall walk with a focus on early learning led by Tracey Young and Fay Cassidy.

Fay Cassidy left the meeting at 11:28 a.m.

Jon Yellowlees, HR Superintendent, and Jarid Brown, Employee Relations Manager, joined the meeting at 11:28 a.m.

Jon Yellowlees presented the Staffing Report as at January 31, 2022.

5. THAT the Board accept the Staffing Report as at January 31, 2022, as presented by Administration.

Staffing Report  
Wieler

**Carried.**

Jon Yellowlees and Jarid Brown presented the Human Resource Update highlighting the work in the areas of bargaining and labour management, recruitment and staffing, staff engagement and wellness, as well as employee development.

Jon Yellowlees and Jarid Brown left the meeting at 12:00 p.m.

Bob Bayles presented the Accounts Receivable Report as at February 13, 2022.

6. THAT the Board accept the Accounts Receivable Report as at February 13, 2022, as presented by Administration.

Accounts  
Receivable  
Report  
Hope

**Carried.**

Teresa Korol, Facilities Planner, joined the meeting at 12:06 p.m.

Teresa Korol presented the Decision Report requesting approval to transfer approximately three acres of land to Verbonac Farms at no cost to the Division.

This land was two former school sites – Skipton and Chirnside. Verbonac Farms Ltd. owns the surrounding land. Teresa Korol

advised it is in the best interest of the Division to transfer this land from a risk perspective.

7. THAT the Board transfer the two half-acre lots located on the SE-16-46-5-W3M and the 2.01-acre lot located on SE-13-46-5-W3M to Verbonac Farms Ltd., subject to Verbonac Farms Ltd. paying all or any legal and registration fees associated with the transfer.

Land Transfer –  
Skipton &  
Chirnside  
School Sites  
Wieler

**Carried.**

Bob Bayles presented the Monthly Financial Report as at January 31, 2022, with no concerns to report.

8. THAT the Board accept the Monthly Financial Report as at January 31, 2022, as presented by Administration.

Monthly  
Financial  
Report  
Crush

**Carried.**

The meeting adjourned for lunch at 12:25 p.m. Teresa Korol left the meeting at 12:25 p.m.

The meeting reconvened at 1:02 p.m. Teresa Korol joined the meeting at 1:02 p.m.

9. THAT the Board move into closed session at 1:03 p.m. to receive the following:

Closed Session  
Hope

- Personnel Update
- New Blaine Lake School Project Update
- Major Capital Project Applications Update

**Carried.**

Jon Yellowlees joined the meeting at 1:27 p.m. Jon Yellowlees left the meeting at 1:34 p.m.

10. THAT the Board return from closed session at 1:34 p.m.

Closed Session  
Wieler

**Carried.**

The following motion arose from the closed session. Teresa Korol had presented the Decision Report requesting approval to submit the 2023/24 Major Capital Project Application with the following projects included in priority order:

- Leask Community School Revitalization Project
- New Joint Use School – Warman/Martensville Area
- Consolidated K-12 School - Langham

- |     |   |                 |   |
|-----|---|-----------------|---|
| 11. | THAT the Board approve the submission of the 2023/24 Major Capital Project Application to the Ministry of Education as presented. | <b>Carried.</b> | Major Capital Project Application<br>Wieler |
| 12. | THAT the Board accept the Governance Agenda items as presented.   | <b>Carried.</b> | Governance Agenda<br>Wudrick                |
| 13. | THAT the meeting be adjourned at 1:54 p.m. The next meeting to be held on Monday, March 14, 2022, at 10:00 a.m.                   | <b>Carried.</b> | Adjournment<br>Howe                         |

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Chairperson

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Secretary to the Board

**AUGUST** 0/6

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 1: Civic Holiday  
 August 24: First day for teachers  
 August 24-26 & 30-31: Teacher Prep (non-instructional)  
 August 29: PSTA General Assembly

**SEPTEMBER** 20/20

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September 1: First day for students  
 September 5: Labour Day  
 September 30: National Truth & Reconciliation Day

**OCTOBER** 19/20

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 7: Teacher Prep/PD (non-instructional)  
 October 10: Thanksgiving Day

**NOVEMBER** 19/20

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November 7-8: Exams (block calendar)  
 November 9: Teacher Prep (non-instructional)  
 November 10: School holiday  
 November 11: Remembrance Day

**DECEMBER** 15/15

S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December 22-January 4: School holiday  
 December 26: Boxing Day  
 December 27: Holiday in recognition of Christmas Day

**JANUARY** 18/19

S	M	T	W	T	F	S
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22	23	24	25	26	27	28
29	30	31				

December 22-January 4: school holiday  
 January 2: Holiday in recognition of New Year's Day  
 Jan. 24-27: Exams (semester); Jan. 26-27 - Exams (block)  
 January 30: Teacher Prep (non-instructional)

**FEBRUARY** 15/15

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

February 20: Family Day  
 February 21-24: School holiday

**MARCH** 22/23

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March 10: Teacher Prep/PD (non-instructional)

**APRIL** 13/14

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23	24	25	26	27	28	29
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April 7: Good Friday  
 April 10: Easter Monday  
 April 11-14: School holiday  
 April 19-20: Exams (block calendar)  
 April 21: Teacher Prep (non-instructional)

**MAY** 21/22

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21	22	23	24	25	26	27
28	29	30	31			

May 12: Teacher Prep/PD (non-instructional)  
 May 22: Victoria Day

**JUNE** 19/21

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25	26	27	28	29	30	

June 5: Teacher Prep (non-instructional)  
 June 23, 26-28: Exams (semester); June 27-28 - Exams (block)  
 June 28: Last day for students  
 June 29: Teacher Prep/last day for teachers (non-instructional)

**JULY** 0/0

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July 3: Holiday in recognition of Canada Day

Code	Description	Days
White	School year begins/ends for students	
Light Green	School year begins/ends for staff	
Orange	Statutory Holidays (no classes)	
Light Blue	School Holidays (no classes)	
Light Green	Preparation Time (no classes)	11.0
Purple	PSTA General Assembly (no classes)	1.0
Yellow	Professional Development (no classes)	1.5
Pink	School Op Day - school can choose date by must be prior to Sept 1	0.5
Light Blue	Summative Evidence Collection (Exams) for schools on semestered calendars	
Purple	Summative Evidence Collection (Exams) for schools on block calendars	

Block Schedule
Q1 September 1 - November 4
Q2 November 14 - January 25
Q3 January 31 - April 18
Q4 April 24 - June 26

**Instructional Days = 181** (91 days in Semester 1; 90 days in Semester 2)  
**Operational Days = 195** (100 days in Semester 1; 95 days in Semester 2)

**AUGUST** 0/5

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 1: Civic Holiday  
 August 25: First day for teachers  
 August 25, 26, 30 & 31: Teacher Prep (non-instructional)  
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**SEPTEMBER** 19/20

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**OCTOBER** 19/20

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October 7: Teacher Prep/PD (non-instructional)  
 October 10: Thanksgiving Day

**NOVEMBER** 20/21

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
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November 8-9: Exams (block calendar)  
 November 10: Teacher Prep (non-instructional)  
 November 11: Remembrance Day

**DECEMBER** 16/16

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11	12	13	14	15	16	17
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December 23-January 6: School holiday  
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 December 27: Holiday in recognition of Christmas Day

**JANUARY** 16/17

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**JULY** 0/0

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	School Holidays (no classes)	
	Preparation Time (no classes)	11.0
	PSTA General Assembly (no classes)	1.0
	Professional Development (no classes)	1.5
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Q4 April 24 - June 26

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**Operational Days = 195** (99 days in Semester 1; 96 days in Semester 2)