

**Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Monday, June 17, 2019, commencing at 3:00 p.m.**

**Present for the meeting were Board Members:** Sam Dyck, Chairperson; Ken Crush, Vice Chairperson; Kimberly Greyeyes; Bonnie Hope; Bernie Howe; George Janzen; Trina Miller; and Pam Wieler.

**Also in attendance:** Lori Jeschke, Director of Education; Bob Bayles, Deputy Director of People and Finance, CFO (left at 4:46 p.m.); Noel Roche, Deputy Director of Education (left at 4:46 p.m.); Brenda Erickson, Communication Manager (left at 4:46 p.m.); and Nadine Meister, Assistant to the Director (left at 4:46 p.m.).

**Guests Present:** Jarett Walker and Celine Elian, MNP; Jason Wandy, Provincial Auditor’s Office (all joined at 2:58 p.m.; all left at 3:32 p.m.); Sherry Todosichuk, Controller (joined at 2:58 p.m.; left at 4:00 p.m.).

**Absent:** Dawne Badrock.

Sam Dyck called the meeting to order at 2:58 p.m. and acknowledged that the meeting was being held on Treaty Six Territory.

Jarett Walker and Celine Elian, MNP, Jason Wandy, Provincial Auditor’s Office and Sherry Todosichuk, Controller, all joined the meeting at 2:58 p.m.

- |    |   |  |
|----|---|--|
| 1. | THAT the agenda be adopted as presented.                                      | <u>Agenda</u><br>Howe<br><b>Carried.</b>               |
| 2. | THAT the Minutes of June 3, 2019, be adopted as presented.                    | <u>Minutes</u><br>Wieler<br><b>Carried.</b>            |
| 3. | THAT the Board grant an excused absence to Dawne Badrock for today’s meeting. | Excused<br><u>Absence</u><br>Wieler<br><b>Carried.</b> |

Jarett Walker and Celine Elian presented MNP’s Audit Service Plan highlighting four stages: pre-planning, planning and risk assessment, risk response and completion and reporting.

Jason Wandy reviewed the Provincial Auditor’s Audit Involvement Memorandum highlighting key audit areas: separating incompatible purchasing duties; and accounting for capital and operating transfers provided to school divisions.

Jarett Walker, Celine Elian and Jason Wandy left the meeting at 3:32 p.m.

Lori Jeschke presented the decision report requesting the Board affirm meeting dates for 2019/20. After considerable discussion, the Board agreed to set a date for August 2019 and table deciding other meeting dates until that time.

4. THAT the next Board meeting will be held on Monday, August 19, 2019, at 1:00 p.m., at the Prairie Spirit School Division Office, in Warman.

Next Meeting  
Date  
Greyeyes

**Carried.**

Bob Bayles presented the decision report requesting approval of the Division's 2019/20 Annual Budget.

5. THAT the Board approve the 2019/20 Annual Budget as presented by Administration.

2019/20  
Budget  
Janzen

**Carried.**

Bob Bayles and Sherry Todosichuk presented the Quarterly Financial Report as at May 31, 2019.

6. THAT the Board accept the Quarterly Financial Report as at May 31, 2019, as presented by Administration.

Q3 Financial  
Report  
Wieler

**Carried.**

Sherry Todosichuk left the meeting at 4:00 p.m.

Noel Roche presented the decision report requesting approval to submit a Preventative Maintenance and Renewal Amendment Form to the Ministry of Education.

The amendments include a washroom renovation at Leask Community School and sink and plumbing installation in the Art Room at Clavet Composite School with a total estimated cost of \$146,204.

7. THAT the Board approve the submission of the Preventative Maintenance and Renewal Amendment Form to the Ministry of Education as presented by Administration.

PMR  
Amendment  
Form  
Greyeyes

**Carried.**

Bob Bayles presented the Accounts Receivable Report as at May 31, 2019.

8. THAT the Board accept the Accounts Receivable Report as at May 31, 2019, as presented by Administration.

Accounts  
Receivable  
Report  
Wieler

**Carried.**

Noel Roche and Bob Bayles presented the Staffing Report as at May 31, 2019.

9. THAT the Board accept the Staffing Report as at May 31, 2019, as presented by Administration.

Staffing  
Report  
Janzen

**Carried.**

The Board reported on activities and meetings attended since the last Board meeting.

Bernie Howe requested a closed session with the Board.

10. THAT the Board move into closed session at 4:46 p.m.

Closed Session  
Howe

**Carried.**

Bob Bayles, Noel Roche, Brenda Erickson and Nadine Meister left the meeting at 4:46 p.m.

11. THAT the Board move out of closed session at 4:58 p.m.

Closed Session  
Howe

**Carried.**

12. THAT the meeting be adjourned at 4:58 p.m. The next meeting to be held on Monday, August 19, 2019, at 3:00 p.m., at the Prairie Spirit School Division Office, in Warman.

Adjournment  
Hope

**Carried.**

---

Chairperson

---

Secretary to the Board