

Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Monday, June 18, 2018, commencing at 4:30 p.m.

Present for the meeting were Board Members: Larry Pavloff, Chairperson; Sam Dyck, Vice Chairperson; Ken Crush; Kimberly Greyeyes; Garth Hetterly; Bonnie Hope; Bernie Howe; George Janzen; Trina Miller; and Pam Wieler.

Also in attendance: Lori Jeschke, Director of Education; Bob Bayles, Deputy Director of People and Finance, CFO; Noel Roche, Deputy Director of Education; Brenda Erickson, Communications Manager; and Nadine Meister, Assistant to the Director.

Guests in attendance: Darren McKee, Executive Director; Shawn Davidson, President; Aleana Young, Vice President, Saskatchewan School Boards Association (all joined at 4:38 p.m.; all left at 5:44 p.m.).

Absent: Dawne Badrock.

Larry Pavloff called the meeting to order at 4:45 p.m.

Darren McKee, Executive Director; Shawn Davidson, President; Aleana Young, Vice President; Saskatchewan School Boards Association, all joined the meeting at 4:45 p.m.

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| 1. THAT the agenda be adopted as presented. | <u>Agenda</u>
Howe
Carried. |
| 2. THAT the Minutes of June 4, 2018, be adopted as presented. | <u>Minutes</u>
Crush
Carried. |
| 3. THAT the Board grant an excused absence to Dawne Badrock for today's meeting. | Excused
<u>Absence</u>
Wieler
Carried. |

SSBA representatives, Darren McKee, Shawn Davidson and Aleana Young, met with the Board to provide some additional details of the ongoing service review and vision project and collect feedback on various matters, including the SSBA's proposed 2018/19 budget.

Ken Crush shared *Our Prairie Spirit Boardroom* document with the SSBA.

Darren McKee, Shawn Davidson and Aleana Young left the meeting at 5:44 p.m.

Bob Bayles presented the Division's 2018/19 Operational Budget for approval.

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| 4. | THAT the Board approve the required adjustments to Internally Restricted Reserves totaling \$724,059 from the Unrestricted Reserve balance as presented by Administration. | Adjustment
to <u>Reserves</u>
Janzen |
| | <i>Carried.</i> | |
| 5. | THAT the Board approve the use of \$500,000 from Internally Restricted Reserves for bus purchases as presented by Administration. | Bus
<u>Purchases</u>
Howe |
| | <i>Carried.</i> | |
| 6. | THAT the Board approve the 2018/19 annual operating budget for the Division as presented by Administration. | 2018/19
Operating
<u>Budget</u>
Hetterly |
| | <i>Carried.</i> | |
| 7. | THAT the Board accept the Accounts Receivable Report as at May 31, 2018, as presented by Administration. | Accounts
Receivable
<u>Report</u>
Hetterly |
| | <i>Carried.</i> | |
| 8. | THAT the Board accept the Staffing Report as at May 31, 2018, as presented by Administration. | Staffing
<u>Report</u>
Wieler |
| | <i>Carried.</i> | |
| 9. | THAT the Board approve Invoice No. 12099 from Good Spirit School Division in the amount of \$7,713.30 for the 2017/18 Public Section Operational Levy. | 2017/18
Public
Section
Operational
<u>Levy</u>
Wieler |
| | <i>Carried.</i> | |
| | Noel Roche presented the Decision Report requesting that the motion passed at the June 4, 2018, meeting pre-approving the Rosthern School Project Tender be rescinded and replaced with the following motion that requires both Board Chair and Vice Chair approval if tender is awarded to a proponent with a tendered price other than the lowest. | |
| 10. | THAT the Board rescind motion no. 4 passed at the June 4, 2018, Board meeting in relation to the Rosthern School Project Contract Tender Pre-Approval. | Rescind
<u>Motion</u>
Miller |
| | <i>Carried.</i> | |

11. THAT the Board approve the award of the construction contract for the Rosthern School Project subject to the following conditions:

- (1) To the proponent with the lowest tendered price; or
- (2) To the proponent with a tendered price other than the lowest with the approval of the Chair and Vice Chair.

Rosthern
School Project
Tender Award
Miller

Carried.

Noel Roche presented the Decision Report requesting extension of standing offer contracts to August 31, 2019, for the following contractors:

- Saskatoon Fire & Flood Ltd.
- Con-Tech General Contractors Ltd.
- Aqua-Temp
- VP Mechanical
- Bridge City Electric

12. THAT the Board approve extension of standing offer contracts until August 31, 2019, to the contractors noted above and as presented by Administration.

Extension of
Standing
Offer
Contracts
Hope

Carried.

Noel Roche presented the Decision Report requesting pre-approval to award the roof replacement contract for the gym at Leask Community School to the successful roofing contractor. The awarding of the contract will take place prior to the next Board meeting in August.

13. THAT the Board pre-approve award of the roof replacement contract for the gym at Leask Community School to the successful proponent for the estimated of \$250,000.

Roof
Replacement
– Leask
Wieler

Carried.

Noel Roche presented the Decision Report requesting approval to award the structural restoration project for the gym at Colonsay School to Con-Tech General Contractors.

14. THAT the Board award the structural restoration project for the gym at Colonsay School to Con-Tech General Contractors for the estimated value of \$550,000.

Structural
Restoration –
Colonsay
Hetterly

Carried.

Bob Bayles presented the draft Memorandum of Agreement with Berghaler Mennonite Church Inc. for Valley Christian Academy (VCA). The agreement was revised due to the Ministry of Education designating VCA as an Associate School effective September 1, 2018.

Approval in principle is being requested to allow the work to continue during the summer months to finalize the agreement for the 2018/19 school year.

15. THAT the Board approve in principle the draft Memorandum of Agreement with Bergthaler Mennonite Church Inc. for the 2018/19 school year as presented by Administration.

VCA
Memorandum
of Agreement
Janzen

Carried.

Bonnie Hope presented the Prairie Spirit Schools Foundation's 2018/19 operational budget for approval.

16. THAT the Board approve the 2018/19 operational budget of the Prairie Spirit Schools Foundation as presented and attached to these minutes.

PSSF 2018/19
Budget
Wieler

Carried.

Lori Jeschke presented the Decision Report with proposed Board meeting and workshop dates for the 2018/19 school year as follows:

August 20	January 7
September 4	January 25-26 (Winter Workshop)
September 17	February 11
October 1	March 11
October 15	April 1
October 26 (Fall Workshop)	April 15
November 5 (Organizational Mtg.)	May 6
November 19	May 21
December 3	June 3
December 17	June 17

17. THAT the Board approve the 2018/19 Board meeting and workshop dates as noted above.

2018/19
Meeting
Dates
Janzen

Carried.

The Board tabled the Decision Report requesting approval of the Board's Policy Review Committee recommendations for Board Policies BO-12 and OL-4 until September 17, 2018.

Larry Pavloff presented two revisions to the Board's *Our Prairie Spirit Boardroom* document:

- Add "...within the context of a liberal democratic society and its values" to the second paragraph; and
- Add "...with the Director" to the statement under the heading "Building Relationships".

18. THAT the Board approve the revisions to *Our Prairie Spirit Boardroom* as noted above.

Our Prairie
Spirit
Boardroom
Wieler

Carried.

Lori Jeschke presented the Decision Report requesting acceptance of the Board Chair's letter of resignation effective June 30, 2018.

19. THAT the Board accepts the resignation of Larry Pavloff effective June 30, 2018.

Pavloff
Resignation
Miller

Carried.

Sam Dyck thanked Larry Pavloff for his commitment to student and adult learning for the past 12 years and expertise as Board Chair for the past 7 years.

As per *The School Division Administration Regulations, 2017*, and Board Policy BO-6, the Vice Chair will perform the functions of the Chair in the the Chair's absence. Therefore, Sam Dyck will assume the role of Board Chair effective July 1, 2018.

Larry Pavloff called for nominations for Vice Chair. Bernie Howe nominated Garth Hetterly. Bonnie Hope nominated Ken Crush. After third call, Pam Wieler moved nominations cease.

Vice
Chairperson

A vote for Vice Chair was held by secret ballot. Lori Jeschke and Nadine Meister acted as scrutineers. Board Member, Ken Crush, was declared elected as Vice Chair for the Board of Education.

Carried.

The Board reported on activities and meetings attended since the last Board meeting.

20. THAT the meeting be adjourned at 6:41 p.m. The next meeting to be held on Monday, August 20, 2018, at 4:30 p.m., at the Prairie Spirit School Division Office, in Warman.

Adjournment
Pavloff

Carried.

Chairperson

Secretary to the Board

Prairie Spirit Schools Foundation

2017-2018 Operational Budget

September 1, 2018 – August 31, 2019

Revenue

PSSD Board Grant 70,000.00

5% Fundraiser Provision 3,750.00

Total 73,750.00

Expenditures

Leadership Contract 62,200.00

GST for Contracts 3,000.00

Professional Development 1,250.00

Membership Fees 500.00

Legal and Audit Expenses 2,500.00

Insurance 700.00

Print Resources 1,000.00

Bank Charges 1,500.00

Public Relations 1,100.00

Total 73,750.00