

**Minutes of the Regular Meeting of the Board of Education of Prairie Spirit School Division No. 206 held in the Prairie Spirit School Division Office, on Monday, December 16, 2013, commencing at 11:00 a.m.**

**Present for the meeting were Board Members:** Larry Pavloff, Chairperson; Sam Dyck, Vice Chairperson; Joanne Brochu; Ken Crush; Bonnie Hope; Bernie Howe; George Janzen; Cathy Taylor; and Keith Wagner.

**Also in attendance:** John Kuzbik, Director of Education; Jim Shields, Chief Financial Officer; Bob Bayles, Human Resources Superintendent; Brenda Erickson, Communications Consultant; and Nadine Meister, Assistant to the Director.

**Guests in attendance:** Kerry Donst, Facilities Planner (joined at 11:25 a.m.; left at 12:00 p.m.)

**Absent:** Deanna Greyeyes; Shantelle Watson; and Pam Wieler.

Kerry Donst, Facilities Planner, joined the meeting at 11:25 a.m.

Larry Pavloff called the public meeting to order at 11:25 a.m.

1. THAT the agenda be adopted as presented.

Agenda  
Wagner

**Carried.**

2. THAT the minutes of December 2, 2013, be adopted as presented.

Minutes  
Brochu

**Carried.**

3. THAT the Board grant excused absences for Deanna Greyeyes and Pam Wieler for today's meeting.

Excused  
Absence  
Howe

**Carried.**

The following arose from Committee of the Whole:

4. THAT the Board approve a one-day office closure with pay for Friday, December 27, 2013, in light of new information obtained from the SSBA's province-wide survey of school division office closures and a clearer understanding that there would be no budget impact.

Office Closure  
Taylor

**Carried.**

Joanne Brochu abstained from voting on the above motion due to a conflict of interest.

Kerry Donst presented the Decision Report regarding a request for approvals to submit B1 and Emergent Funding Applications to the Ministry of Education.

5. THAT the Board approve the submission of an emergent funding program application to the Ministry of Education for \$580,000 for the construction of fire protection, washroom facilities and staff parking at Valley Manor Elementary School.

Emergent  
Funding App  
Hope

**Carried.**

- 6. THAT the Board approve the submission of a B1 application to the Ministry of Education for \$1,200,000 for the construction of four relocatables at Valley Manor Elementary School.

B1  
Submission  
Hope

**Carried.**

Kerry Donst left the meeting at 12:00 p.m.

Jim Shields presented the Decision Report regarding a request for from the Reimer family for in-town busing to Osler School.

- 7. THAT the Board uphold current administrative policy and deny the request from the Trevor and Cheri Reimer for in-town busing to Osler School.

Busing -  
Reimer Request  
Janzen

**Carried.**

The Board is expecting new information to be released by the provincial government in spring 2014 regarding transportation funding and will determine what impact, if any, this may have on current transportation policies.

The Board adjourned for lunch at 12:36 p.m.

The Board reconvened at 1:18 p.m.

Jim Shields presented the Decision Report regarding the request from Horizon School Division for Prairie Spirit School Division to consider providing bus transportation to students in the Zelma area that are attending Allan Composite School. This situation arose following a school closure in Young, SK.

- 8. THAT the Board approve the request from Horizon School Division to provide bus transportation to students residing in the Zelma area that are attending Allan Composite School.

Horizon  
Request  
Brochu

**Carried.**

John Kuzbik reviewed the information regarding whether or not to publish names and salary information contained in the Payee Section of the 2012/13 Annual Report on the Division website. The Board considered the information received from the SSBA on this matter. The Board will include the Payee Section in print versions of the 2012/13 Annual Report.

- 9. THAT the Board will not publish the names and salaries in the Payee Section in the 2012/13 Annual Report on the website, but will include a note stating that the salaries of employees can be obtained upon request.

Salary  
Information  
Brochu

**Carried.**

Jim Shields reviewed the Information Report regarding purchasing policies that will be presented to ALT at their meeting in January 2014. Jim Shields explained that this will bring purchasing practices in line with provincial audit expectations.

Jim Shields reviewed the Information Report regarding the Quarterly Financial Statements as at November 30, 2013. He noted the continuation of significant costs for major repairs to an aging bus fleet.

- 10. THAT the Board accept the Quarterly Financial Statements as at November 30, 2013, as presented by Administration.

Quarterly  
Statements  
Wagner

**Carried.**

The Board discussed the SSBA’s survey of the Board Member Education and Certification Program.

The Board highlighted activities and meetings attended since the last Board meeting.

- 11. THAT the meeting be adjourned at 2:36 p.m. The next meeting to be held on Monday, January 13, 2014, at 11:00 a.m., at the Prairie Spirit School Division Office, in Warman.

Adjourn  
Pavloff

**Carried.**

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Chairperson

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Secretary to the Board