



PRAIRIE SPIRIT SCHOOL DIVISION NO. 206

Professional Staff Pay Period Request

- Teachers wanting to change their pay period are required to complete this request. A change to the pay period can only occur at the beginning of the school year.
- Request must be submitted no later than August 31st each year.

Name _____

School _____

Please check (✓) your preferred pay period:

10-month pay period

12-month pay period

Signature

Date