

NOON-HOUR SUPERVISION APPLICATION

Thank you for applying to work as a Noon-hour supervisor in Prairie Spirit School Division No. 206. In order for us to process your application, please complete these forms and submit them to our Division Office, along with:

- a current Criminal Record Check (no more than six (6) months old);
- a void cheque OR [Electronic Payroll Data Distribution form](#);
- a signed [Declaration of Compliance and Understanding](#);
- completed [TD1](#) and [TD1SK](#) forms;
- a completed Municipal Employees' Pension Plan (MEPP) [Enrolment form](#). All casual employees have the option to join MEPP. A completed MEPP enrolment form must be returned with your application form whether you choose to enroll or decline.

If you would like more information on MEPP, please visit mepp.plannera.ca.

All forms are available on our website by following our "HR" tab and selecting "Forms".

1. Personal Information:

Name: (Mr. /Miss/Ms. /Mrs.) _____
First name Middle name Last Name

Address: _____ City/town: _____ Postal Code: _____

Home phone number: _____ Cell/alternate: _____

Email address: _____

S.I.N.: _____ Date of birth: _____
Month/day/year
(mm/dd/yyyy)

2. School:

Declaration:

I hereby declare that the above information is true, correct and complete to the best of my knowledge.

Date

Signature of Applicant

The information collected on this form will be kept confidential and will not be released except in compliance with the provisions of [The Local Authority Freedom of Information and Protection of Privacy Act](#). Information may be shared with other parties such as school divisions, government agencies and our insurers, but only to the extent required to provide necessary services. If you have any concerns, questions, or objections, please contact the Superintendent of Schools & Learning, Human Resources.