

Policy Number and Name: 502 Board and the Director of Education Relationship

Policy Section: 500 Director Relationship and Management

Effective Date: November 23, 2023

Revised Date:

Purpose:

The Board has one employee, the Director of Education of the Division. The Board is responsible to ensure a strong working relationship with the Director and manage all aspects of the role.

Policy:

Specifically, the Board is responsible to fulfill the following.

- 1) Select the Director.
- 2) Provide the Director with clear corporate and strategic direction, outlining annual priorities to be achieved.
- 3) Delegate through Board Policy administrative authority, expectations, and identify responsibility subject to provisions and restrictions in the Act.
- 4) Annually evaluate the Director in regard to the Director's job description and the achievements of the strategic plan as directed by the Board as outlined in Director of Education Evaluation Guidelines (Appendix K).
- 5) Annually review Director's compensation.
- 6) Respect the authority of the Director to carry out their executive duties and support the Director's actions that are exercised within the delegated discretionary powers of the position.
- 7) Interact with the Director in an open, honest, proactive, and professional manner.
- 8) Ensure the Division has sufficient organizational capacity, including familiarity with the Director's role and current issues, to enable an internal successor to continue competent operations of the Division in the event of the sudden loss or absence of Director services. The Board ensures there is a plan in place for short-term emergent succession of the Director and long-term succession of the Director at completion of the Director's term of employment.