

Policy Number and Name: 315 Electoral Boundaries and Elections

Policy Section: 300 Board Governance

Effective Date: November 23, 2023

Revised Date: June 17, 2024

Purpose:

The Board is comprised of Trustees elected to represent the eight rural subdivisions, two city subdivisions of Martensville and Warman, and one subdivision for the Muskeg Lake Cree Nation.

Policy:

Pursuant to Ministerial Order ED15/2019-20, Prairie Spirit School Division No. 206 was created through the amalgamation of three legacy school divisions. The Orders provided for the nomination and election of trustees within the Division by subdivisions as follows:

- 1) All subdivisions shall comprise all those lands as outlined in the Ministerial Order.
- 2) The total number of trustees to be elected shall be eleven (11); one (1) for each of the eight (8) rural subdivisions referred to as subdivisions 1, 2, 3, 4, 5, 6, 7 and 8 and one (1) for each of City of Martensville (subdivision 9) and City of Warman (subdivision 10) and one (1) for Muskeg Lake Cree Nation (subdivision 11).
- 3) The provisions of *The Local Government Election Act* respecting the election of trustees shall apply to every election in each subdivision. The Board is to review the subdivision boundaries at least every five (5) years.
- 4) At least one month prior to the nomination date, the Board will publish an announcement of the election, giving nomination and election dates and qualifications required by the candidates and electors.
- 5) The Board in its announcement will encourage electors to present themselves for the office of school trustee.
- 6) The Board is to provide a Trustee election packet of information for candidates containing:
 - a) The most recent Annual Report of the Board.
 - b) The most recent Auditor's Report.
 - c) The Saskatchewan School Boards Association (SSBA) Handbook and SSBA Elections Communications Package.
 - d) Appropriate excerpts from *The Local Government Election Act*.
 - e) A copy of the nomination form.

- 7) Trustee terms begin upon the first Board meeting after the general election with an organizational meeting.