



Communication Protocol for Parents/Guardians

If a parent has concerns or questions about an issue at school, they are asked to follow this communication process:

1. The classroom teacher is to be the first person to hear and address any concerns from a student or parent.
2. If the issue cannot be resolved with the teacher, the Principal is to be contacted.
3. If the matter remains unresolved, the parent may request a meeting with the Superintendent.
4. If the matter remains unresolved, the parent may request a meeting with the Director of Education.
5. If the matter remains unresolved following communication with the Director, the parent may submit a written appeal to the Board of Education.