



PRAIRIE SPIRIT
SCHOOL DIVISION

WRITTEN COMPLAINT FORM

**Formal Complaint of Discrimination/Harassment Under
PRAIRIE SPIRIT SCHOOL DIVISION ADMINISTRATIVE POLICY NO. 505
Harassment Prevention**

Your Name: _____

Position: _____

Home Phone Number: _____ **Work Phone Number:** _____

School/Department: _____

**Complaint
Against:** _____

Position: _____

School/Department: _____

The incidents which form the basis of the complaint took place on: _____

Describe the incident(s) or event that is the basis of this complaint (indicate dates and location of events): (please place on a separate page if necessary)

Date

Signature of the Complainant

PLEASE RETURN THE COMPLETED FORM TO:

Prairie Spirit School Division
Human Resources
P.O. Box 809, 121 Klassen St. East
Warman, SK, S0K 4S0
Email: humanresources@spiritsd.ca
Phone: 306-683-2800 Fax: 306-934-8221