



Declaration of Compliance and Understanding

I, being a(n):

Employee Substitute/Casual Intern/Student Teacher Volunteer

of/at Prairie Spirit School Division No. 206, have received and read a copy of the following policies:

- Administrative Policy No. 501, Sections 7 & 8 – Criminal Record Checks;
- Administrative Policy No. 505 – Harassment Prevention; and
- Administrative Policy No. 511 – Employee Acceptable Use

I understand the provisions provided and my responsibilities as stated in each policy.

For Prairie Spirit School Division Employees

I am aware that my name and photograph will be listed in the protected Prairie Spirit Staff Directory and that this data may be used to populate other protected Prairie Spirit databases in the future. This information is governed by Administrative Policy No. 511 – Employee Acceptable Use.

The Prairie Spirit employee communication expectation is that staff will check and respond to e-mail at least once every two (2) working days.

Date

Full Name (please print)

Signature

Please return the completed form to Prairie Spirit School Division.