PRAIRIE SPIRIT
SCHOOL DIVISION

Administrative Procedures

AP-428	**Date of implementation:** September 2019 **Date of update:**
	Related Administrative Procedures: AP-413 Administering Essential Medication and Procedures to Students
TEMPORARY EXCLUSION OF STUDENTS FOR **SAFETY OR MEDICAL REASONS**	

Purpose: In the process of accommodating students with a disability who have medical restrictions, a temporary exclusion from school may need to be enacted until the division receives appropriate medical information clearly setting out any medical restrictions faced by the student, and the student is stabilized and able to access an education. The division will do the following to support this accommodation process:

- Commit to creating environments that are physically and emotionally safe.

- Consult with parents, staff, and students, as well as any outside agencies that may be involved, on an ongoing basis to ensure that learning occurs in a safe, orderly, and nurturing environment.

- Collaborate with medical professionals and agencies to identify medical restrictions in determining accommodations for students.

Procedures:

1) The Superintendent, in consultation with the Principal and the Coordinator in connection with the student's programming, may exclude a student from school for a temporary determined period of time if the team reasonably believes that:

   a) The student's behavior is of such a nature that the school cannot ensure the safety of the student and/or the safety of others due to the behaviour of the student; or

   b) The student has a disability as defined under *The Saskatchewan Human Rights Code* and the school does not have sufficient medical information to put appropriate supports in place to assure the safety of the student.

   An exclusion of a student for safety or medical reasons shall immediately trigger application of *The Accommodation Process for Students*.

2) The temporary exclusion may continue only until such time as:

   a) The Division receives appropriate medical information clearly setting out any medical restrictions faced by the student; and

   b) The Division has prepared a plan for the safe return of the student to the school or program with any required accommodations in place.

3) The Superintendent shall ensure the parent/guardian is immediately informed of the temporary exclusion and that a formal letter is sent to the parent/guardian which addresses:

   a) The reason for the temporary exclusion;

   b) What medical information they are required to provide to the Division (use Physician Report – Restrictions form in AP-413 Administering Essential Medication and Procedures to Students as the preliminary request for information);

   c) The ways in which they can provide input to the plan so that the school can best prepare for the safe return of the student; and

   d) The ways in which educational supports may be available during period of exclusion.

4) The Division will make its best effort to provide education supports to the student while the student is excluded from the school, which may include but are not limited to:

   a) Providing access to distance education;

      i) Division is responsible for costs.

   b) Providing parents with information, assignments and other instructional materials for the student;

   c) Providing parents with access to a teacher to discuss student work and assignments.

5) Immediate Serious Threat:

   a) In situations where the Principal reasonably believes that the behaviour of a student is causing an immediate and serious threat which endangers the safety of students and/or staff, the student may be immediately removed from school, acting outside of the Temporary Exclusion process. The Accommodation Process would immediately be put in place in order to plan for next steps.

References:

   The Education Act, 1995

   The Accommodation Process for Students, SSBA (available upon request)

   Duty to Accommodate Students Guide, SSBA (available upon request)

   PSSD Extreme Behaviours: Prevention and Response Manual (See page 10 for other supporting Policies, References, and Resources that are applicable)