



School Day Trips Form

Appendix C

AP-418 Learning Experiences Outside of the School

To be submitted for school day trips at least one (1) week prior to departure.

Class(es) _____ No. of Student _____

Destination _____ Date of Trip _____

Transportation: Bus _____ Private Vehicle _____
Bus request must be submitted *All drivers (staff included) must be approved*

Names of Drivers: _____

Leaving school at: _____

Returning to school at: _____

Trip Outcomes: _____

Itinerary *(please ensure that any high-risk activities have been approved)*:

Chaperones:

Teacher(s)/Educational Associate(s): _____

Cellphone number for emergency contact during the trip: _____

Trip Outcomes:

- Appropriate planning has been completed for students who may require accommodations (such as site accessibility, transportation, tube feeding, toileting, supervision, etc.) to participate in this learning activity.