

Administrative Procedures

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| AP-407 STUDENT CONDUCT | Date of implementation: Fall 2006 Date of review: May 1, 2024 |
| | Related Administrative Procedures: AP-409 Student Behaviour |

Purpose: To define the expectations for student conduct and the expectations for schools to develop guidelines, rules and processes for the establishment and maintenance of caring, healthy, and safe, learning environments in school.

The principal, in consultation with staff, Student Council, and School Community Council develops guidelines to foster good order and harmony in the school community. These guidelines are communicated annually to staff, students, and parents and conform to the duties of students as set out in *The Education Act, 1995*. Guidelines must reflect the philosophy and principles of the Division as set out in AP-409:

Procedures:

Expectations

Principals are expected to develop and communicate guidelines and rules necessary for the establishment and maintenance of safe, positive learning environments in schools.

As per *The Education Act 1995*, "*Duties of Pupils*" sections 150, 151, students are expected to:

- 1) Attend
 - a) Students are to attend school regularly and punctually.
- 2) Accord
 - a) Students are to behave in accordance with the rules of the school as set out and communicated by the principal.
 - b) Students failing to uphold school rules will be subject to intervention and/or discipline as would be exercised by a kind, firm and judicious parent.
- 3) Observe Standards
 - a) Students are to observe standards as set out in the rules of the school with respect to the rights of other persons.
- 4) Account for Self
 - a) Every student is accountable to:

- the teacher for his or her conduct on the school premises during school hours, and during such hours when the teacher is in charge of the pupil either in class, or out of the school while engaged in authorized school activities conducted in out-of-school hours.
- the principal and members of the teaching staff at any time that he or she is under supervision of the school, including time spent traveling between the school and his or her place of residence.
- the driver of a school bus, and to any other person appointed by the Board for the purposes of supervision during hours when pupils are in the personal charge of such employees, or persons appointed by the Board. Those appointed persons shall be responsible to, and report to the principal.

References: [Education Act, 1995](#), Section 150, 151, 175