



Administrative Procedures

AP-404 CLASS SIZE	Date of implementation: Fall 2006 Date of update: December 11, 2019
	Related Administrative Procedures:

Purpose: This AP describes the factors that may impact class sizes in the Division. The principal is to determine the most effective utilization of teaching staff within the school

Procedure:

- 1) The principal is to consult with school staff and the Director of Education or Learning Superintendent regarding class groups and configurations. The principal may share staffing plans with the School Community Council.
- 2) Emphasis is to be placed on small class sizes in early learning.
- 3) The following factors may be considered in determining class size:
 - a) Classroom dynamics
 - b) Teacher responsibilities
 - c) Grade configuration
 - d) Resources available to the school and the Division
 - e) Policies of the Board and the administrative procedures of the Division.
- 4) Acceptable enrolments in Science and Practical and Applied Arts facilities are to be determined in consultation with school staff with the following considerations:
 - a) Space requirements
 - b) Equipment required
 - c) Safety considerations.