



**ADMINISTRATIVE POLICY No. 404**

IMPLEMENTATION FALL 2006

**CLASS SIZE**

The principal is to determine the most effective utilization of teaching staff within the school.

**PROCEDURES**

- a. The principal is to consult with the staff, and School Community Council, and may consult with the Director of Education or designated senior staff concerning class groupings and configurations.
- b. Emphasis is to be placed on small class sizes in the primary grades.
- c. The following factors are to be considered in determining class size:
  - i. Ability level of students
  - ii. Strengths and experience of the teacher
  - iii. Total workload of the teacher and,
  - iv. Subject of instruction.
- d. Acceptable enrolments in shops and labs are to be determined in consultation with the teachers regarding:
  - i. Space requirements
  - ii. Equipment provided and,
  - iii. Safety.