

Administrative Procedures

AP-402	Date of implementation: Fall 2006 Date of update: TBD
	Related Administrative Procedures: AP-701 Financial Accounting and Auditing AP-702 Budget
STUDENT GOVERNANCE	

Purpose: The Division endorses the formation and operation of Student Leadership Advisory Committees to enable facilitation of school activities so long as those Committees act in accordance with school division policy and procedures.

1) General

- a) The principal, or a staff advisor designated by the principal, supervises the Student Leadership Advisory Committee.
- b) The principal, or a staff advisor, is the liaison between the Student Leadership Advisory Committee and the staff of the school.
- c) The principal, advisor, School Community Council, Student Leadership Advisory Committee and student body of the school determine the mandate of the Committee.
- d) The general purpose of the Student Leadership Advisory Committee is to provide opportunities for leadership development and a voice at the student level.

2) Formation

- a) Student Leadership Advisory Committee members must be students enrolled in the school.
- b) The principal or staff advisor and the Student Leadership Advisory Committee are to set the regulations governing Committee members.
- c) The Student Leadership Advisory Committee is responsible for producing a written constitution that describes procedures for selecting committee members, holding meetings, disseminating information, and other pertinent activities:
 - i) The constitution is to describe the Student Leadership Advisory Committee membership positions and the responsibilities of each position.
 - ii) The constitution is to describe the responsibilities and reporting procedures of the committees established by the Student Leadership Advisory Committee.
 - iii) The Student Leadership Advisory Committee is responsible for revising and updating the constitutional requirements that regulate members' performance, including procedures for sanctions against or dismissal of members from the Committee.

- d) Prairie Spirit School Division endorses the formation and operation of a Division-wide Student Leadership Advisory Committee.
 - i) The committee is to be comprised of students, school staff members, and the Director of Education or designate.
 - ii) The committee is to meet annually with the Board of Education.
 - iii) The purpose of the division-wide committee is to provide student input at the division level.

3) Local and Division Activities

- a) The principal is to consult the Student Leadership Advisory Committee regarding requests for student representation in local and school division activities.

4) Activity Fund

- a) The Student Leadership Advisory Committee is to follow school division procedures regarding student fundraising, charitable donations, corporate sponsorship, and financial accountability.
- b) The Student Leadership Advisory Committee is accountable to the school principal for its financial operations and fundraising activities.